

ZONTA INTERNATIONAL DISTRICT 22 LTD

ABN 77 612 963 194

**FINANCIAL REPORT
FOR THE YEAR ENDED 31 MAY 2018**

Directors' Report

Auditor's Independence Declaration

Statement of Profit or Loss and Other Comprehensive Income

Statement of Financial Position

Statement of Changes in Equity

Statement of Cash Flows

Notes to the Financial Statements

Directors' Declaration

Independent Audit Report

ZONTA INTERNATIONAL DISTRICT 22 LTD

ABN 77 612 963 194

Directors' Report for the year ended 31 May 2018

Your directors present this report on the company for the year ended 31 May 2018.

Directors

The names of the directors in office at any time during the period or since are:

Lynette Agnew	to 4 July 2018
Ann Beulah	from 4 July 2018
Barbara Coleman	from 4 July 2018
Robyn Finlayson	to 4 July 2018
Elaine Harrington	to 4 July 2018
Petra Ladwig	from 4 July 2018
Jill Lucht	
Bridget Mather	
Helen Miller	from 4 July 2018
Sandra Peters	from 4 July 2018
Ansmarie Van Erp	to 4 July 2018
Sandra Venn Brown	
Rosalie Welburn	to 4 July 2018

The Directors have been in office since 1 June 2017 to the date of this report unless otherwise stated.

Directors Qualifications, Responsibilities and Meetings

Name	Qualifications	Responsibilities	Board Meetings	
			Eligible	Attended
Lynette Agnew	B Soc Wk. M Soc WK	Area Director	6	5
Ann Beulah	MBA B Soc Sc	Area Director	0	0
Barbara Coleman	B Sc (Hons) MBA JP	Area Director	0	0
Robyn Finlayson	MBBS(QLD). FRACGP	Area Director	6	6
Elaine Harrington	BBus (Acc)	Area Director	6	5
Petra Ladwig				
	FRANZ COG	Area Director	0	0
Jill Lucht	Dip Acctg.	Treasurer	6	6
Bridget Mather	PSM. MBA. JP (Qual). FIML. MAICD.	Lt Governor	6	6
Helen Miller	Dip Educ	Area Director	0	0
Sandra Peters	Dip Bus Frontline Mangt	Area Director	0	0
Ansmarie Van Erp	PhD. MBA. B Pty (Hons). GAICD	Governor	6	6
Sandra Venn Brown	BA BBhsc Grad Dip (geront) Grad Dip (erg) MPA	Governor	6	6
Rosalie Welburn	Dip Teach, B Ed. M Ed.	Area Director	6	5

Objectives

To function as an administrative division of Zonta International in the attainment of the Objects of Zonta International.

- To promote the programs of Zonta International within the District.
- To inspire and assist Clubs to implement the goals and programs of Zonta International.
- To serve as a link between the Clubs in the District and the Zonta International Board and Committees.

Strategy for Achieving these Objectives

- Service programs reflect on and enhance our mission
- Continuous advocacy for women's rights
- Build and sustain a vibrant membership
- Maintain resources to support Zonta International's mission and vision
- Zonta International's Centennial Anniversary celebrations have visibility around the world

Principal Activities and Performance Measures

Service

- Clubs are informed and educated on the importance of ensuring all projects are in line with Zonta International's Mission and Vision
- Club service collaborations are in line with the Zonta International affiliation with other Organisations' within Policy Guidelines
- The biennial District Conference features sessions on Zonta awards; and features information and sessions on Service projects
- Clubs submit high calibre nominations for Zonta International Awards programs

Advocacy

- A statement is provided to Zonta International regarding the Commission on the Status of Women (CSW) and other UN forums as required
- Inter-District advocacy is promoted across New Zealand and Australia
- Club advocacy collaborations align with the Zonta International affiliation
- Advocacy advice and information is regularly provided to Clubs
- The biennial District Conference features information and sessions on Advocacy
- The Sustainable Development Goals, particularly goal No. 5, are promoted
- Zonta Says No to Violence Against Women is promoted in every club and miniature orange women statuettes are manufactured and sold at cost

Membership

- A District Membership Strategy is developed and disseminated to all Clubs
- Club representation is high at Area Meetings and District Conference
- The District is well represented at Zonta International Convention
- A strategic focus is taken on membership retention
- Clubs "at risk" (under 10 members) are mentored
- An e-club is sponsored
- At least one new Club is chartered during the Biennium
- Clubs are encouraged to sponsor Golden Z and Z-clubs and to support existing Golden Z- and Z-Clubs. The District promotes Golden Z and Z-Clubs by conducting information sessions and/or seminars for members

Resources

- All legal and financial requirements are met
- Leadership training is conducted at Club, Area and District level
- Manuals and governing documents are revised and published on the District website
- A full slate of candidates for District Board 2018-2020 is achieved
- Four District Governor newsletters are produced annually
- Area Directors conduct at least one Club office bearers' training day
- Area Directors ensure Clubs are aware of their legal requirements
- Area Meetings include a session on communication

Centennial Celebrations

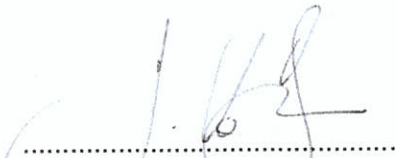
- A Centennial Chairman and ad-hoc Centennial Committee is established
- A Facebook page for the Centennial anniversary is established
- District Conference and Area meetings include a session on the Centennial Anniversary

Liability of Members

The amount which a member of the company is liable to contribute if the company is wound up is \$1 each.

The total amount the 44 members of the company are liable to contribute if the company is wound up is \$44.

Signed in accordance with a resolution of the Directors:


.....
Sandra Venn-Brown
Director


.....
Jill Lucht
Director

Dated this 8th day of August 2018

ZONTA INTERNATIONAL DISTRICT 22 LTD

AUDITOR'S INDEPENDENCE DECLARATION
FOR THE YEAR ENDED 31 MAY 2018

I declare that, to the best of my knowledge and belief, during the year ended 31 May 2018 there have been:

- i no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
- ii no contraventions of any applicable code of professional conduct in relation to the audit.

RAMSEY & ASSOCIATES
Auditors & Accountants

Ipswich, Queensland

Neil Morris

Neil Morris, Chartered Accountant
Registered Company Auditor

01/08/

2018

ZONTA INTERNATIONAL DISTRICT 22 LTD

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MAY 2018

	<u>Notes</u>	<u>2018</u>	<u>2017</u>
Revenue			
Membership Dues		34,772.50	35,630.00
Area Meetings		2,226.73	2,404.66
Conference Registration		52,235.00	-
Other revenue			
Interest		3,124.42	1,424.06
Donations and Auctions		6,521.03	-
Raffle		1,358.00	-
Sales - Orange Women		4,408.20	-
Sponsorships		1,000.00	-
Other income		156.00	216.00
		<u>105,801.88</u>	<u>39,674.72</u>
Conference Expenses	-	54,963.65	-
Club Support	-	8,771.73	-
District Board Expenses	-	21,500.74	13,989.22
District Board Conference Expenses	-	6,096.49	-
District Board Training Expenses	-	1,105.10	4,919.75
Club Training and Development	-	13,988.53	4,398.95
Insurance	-	3,320.00	3,310.00
Donations and Auctions	-	6,521.03	-
Purchases - Orange Women	-	6,405.35	-
Web Hosting and Software Updates	-	5,839.98	-
Other expenses	-	6,471.78	7,129.23
Profit before income tax	-	29,182.50	5,927.57
Income tax expense		-	-
Profit for the year		<u>-\$ 29,182.50</u>	<u>\$ 5,927.57</u>
Other comprehensive income:			
Funds transferred from predecessor unincorporated entity		-	188,045.51
Total comprehensive income for the year	2	<u>-\$ 29,182.50</u>	<u>\$193,973.08</u>

The accompanying notes form part of these financial statements.

ZONTA INTERNATIONAL DISTRICT 22 LTD

STATEMENT OF FINANCIAL POSITION
AS AT 31 MAY 2018

	<u>2018</u>	<u>2017</u>
CURRENT ASSETS		
Cash and cash equivalents		
Commonwealth Bank Cheque Accounts		
General Fund	31,071.04	33,813.32
Membership Fund	2,005.11	1,264.09
Conference Fund	8,151.71	513.10
	<u>41,227.86</u>	<u>35,590.51</u>
Commonwealth Bank Term Deposits		
General Fund	140,000.00	140,000.00
Membership Fund	-	20,000.00
	<u>140,000.00</u>	<u>160,000.00</u>
Trade and other receivables	107.00	862.25
Prepaid District Conference Expenses	6,857.95	13,867.21
	<u>6,964.95</u>	<u>14,729.46</u>
TOTAL CURRENT ASSETS	<u>188,192.81</u>	<u>210,319.97</u>
TOTAL NON-CURRENT ASSETS	<u>-</u>	<u>-</u>
<u>TOTAL ASSETS</u>	<u>188,192.81</u>	<u>210,319.97</u>
CURRENT LIABILITIES		
Trade and other payables	2,352.23	1,436.89
Unearned Income		
Membership Dues Received for next financial year	21,050.00	14,910.00
	<u>21,050.00</u>	<u>14,910.00</u>
TOTAL CURRENT LIABILITIES	<u>23,402.23</u>	<u>16,346.89</u>
TOTAL NON-CURRENT LIABILITIES	<u>-</u>	<u>-</u>
<u>TOTAL LIABILITIES</u>	<u>23,402.23</u>	<u>16,346.89</u>
NET ASSETS	<u>\$ 164,790.58</u>	<u>\$ 193,973.08</u>
EQUITY		
Retained earnings		
General Fund	152,703.81	166,773.32
Membership Fund	2,077.11	16,819.45
Conference Fund	10,009.66	10,380.31
	<u>164,790.58</u>	<u>193,973.08</u>
TOTAL EQUITY	<u>\$ 164,790.58</u>	<u>\$ 193,973.08</u>

The accompanying notes form part of these financial statements.

ZONTA INTERNATIONAL DISTRICT 22 LTD

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MAY 2018

	<u>General Fund</u>	<u>Membership Fund</u>	<u>Conference Fund</u>	<u>Total</u>
Balance at 13 June 2016	-	-	-	-
Profit/(loss) for the period	11,853.00	- 5,925.43	-	5,927.57
Other comprehensive income: Funds transferred from predecessor unincorporated entity	154,920.32	22,744.88	10,380.31	188,045.51
Balance at 31 May 2017	166,773.32	16,819.45	10,380.31	193,973.08
Profit/(loss) for the year	- 4,069.51	- 24,742.34	- 370.65	- 29,182.50
Other comprehensive income: Contributions	- 10,000.00	10,000.00	-	-
Balance at 31 May 2018	<u>\$ 152,703.81</u>	<u>\$ 2,077.11</u>	<u>\$ 10,009.66</u>	<u>\$ 164,790.58</u>

The company is limited by guarantee, and as such has no issued capital. If the company is wound up, the Constitution states that each member is required to contribute a maximum of \$1 each towards meeting any outstanding obligations of the company.

On a winding up of the Company, any surplus assets may not be paid or distributed among the Members, but must be given to other not-for-profit entities with similar objects.

ZONTA INTERNATIONAL DISTRICT 22 LTD

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MAY 2018

	<u>2018</u>	<u>2017</u>
Cash flows from Operating Activities		
Receipts from Members	109,572.71	52,298.41
Payments to Suppliers	- 127,059.78	- 46,177.47
Interest received	3,124.42	1,424.06
	<hr/>	<hr/>
Net Cash generated from/(used in) Operating Activities	- 14,362.65	7,545.00
	<hr/>	<hr/>
Cash flows from Investing Activities		
Funds transferred from predecessor unincorporated entity	-	188,045.51
	<hr/>	<hr/>
Net Cash generated from/(used in) Investing Activities	-	188,045.51
	<hr/>	<hr/>
Cash flows from Financing Activities	-	-
	<hr/>	<hr/>
Net Cash generated from/(used in) Financing Activities	-	-
	<hr/>	<hr/>
Net Increase / (Decrease) in Cash held	- 14,362.65	-
	<hr/>	<hr/>
Cash at the Beginning of the Financial Year	195,590.51	195,590.51
	<hr/>	<hr/>
Cash and Cash Equivalents at the End of the Financial Year	<u>\$181,227.86</u>	<u>\$195,590.51</u>

Reconciliation of Net Cash provided by Operating Activities to Profit after Income Tax:

Profit after income tax	- 29,182.50	5,927.57
Non-cash flows in profit:		
Depreciation	-	-
Changes in assets and liabilities:		
(Increase)/Decrease in Receivables	755.25	- 862.25
(Increase)/Decrease in Prepaid Expenses	7,009.26	- 13,867.21
Increase/(Decrease) in Payables	915.34	1,436.89
Increase/(Decrease) in Unearned Income	6,140.00	14,910.00
	<hr/>	<hr/>
Net Cash generated from/(used in) Operating Activities	<u>-\$ 14,362.65</u>	<u>\$ 7,545.00</u>

The accompanying notes form part of these financial statements.

ZONTA INTERNATIONAL DISTRICT 22 LTD

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MAY 2018**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Directors' have prepared the financial statements on the basis that the Company is a non-reporting entity because there are no users dependant on a general purpose financial report. The financial report is therefore a special purpose financial report that has been prepared in order to meet the requirements of the Corporations Act 2001.

These financial statements have been prepared in accordance with the recognition and measurement requirements specified by the Australian Accounting Standards and Interpretations and the disclosure requirements of:

- AASB 101 Presentation of Financial Statements
- AASB 107 Statement of Cash Flows
- AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors
- AASB 1054 Australian Additional Disclosures

(a) Basis of preparation

These financial statements have been prepared on an accruals basis, and under the historical cost convention, as modified by the revaluation of certain classes of non-current assets (where disclosed).

(b) Revenue recognition

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from the provision of goods and services is recognised at the point of delivery as this corresponds to the transfer of significant risks and rewards of ownership of the goods or services.

Membership Dues are recognised as income in the year to which they relate. Amounts received in advance are recognised as a liability in the Statement of Financial Position.

Interest revenue is recognised when it is received.

(c) Cash and cash equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts. Bank overdrafts (if any) are shown within borrowings in current liabilities on the Statement of Financial Position.

(d) Income Tax

This organisation is exempt from paying income tax under Division 50 of the Income Tax Assessment Act 1997.

ZONTA INTERNATIONAL DISTRICT 22 LTD

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2018

NOTE 2: STATEMENTS OF INCOME AND EXPENDITURE

	<u>2018</u>	<u>2017</u>
General Fund		
Income		
Membership Dues	34,772.50	35,630.00
Interest	3,039.28	1,291.71
	<u>37,811.78</u>	<u>36,921.71</u>
Expenditure		
Audit Fee	1,375.00	-
Badges	-	130.85
Banners	2,447.50	-
Company Registration Costs	47.00	789.00
District Board Expenses	21,500.74	13,989.22
District Board Conference Expenses	6,096.49	-
District Board Training Expenses	1,105.10	4,919.75
Insurance	3,320.00	3,310.00
Postage	114.95	16.14
Web Hosting and Software Costs	5,839.98	1,828.75
Other Expenses	34.53	85.00
	<u>41,881.29</u>	<u>25,068.71</u>
Surplus for the year	- 4,069.51	11,853.00
Other Income / (Expenses)		
Funds transferred from predecessor unincorporated entity	-	154,920.32
Contribution to Membership Fund	- 10,000.00	-
	<u>- \$ 14,069.51</u>	<u>\$ 166,773.32</u>
Total Comprehensive Net Income for the year		
	<u><u>- \$ 14,069.51</u></u>	<u><u>\$ 166,773.32</u></u>
Membership Fund		
Income		
Area Meetings Profit Sharing	2,226.73	2,404.66
Interest	85.14	132.35
Sales - Orange Women	4,408.20	-
Sale of Badges	156.00	216.00
	<u>6,876.07</u>	<u>2,753.01</u>
Expenditure		
Brochures	2,172.80	1,213.06
Bank Charges	-	2.50
Club Training and Development	13,988.53	4,398.95
Club Support	8,771.73	761.93
Club Establishment	280.00	302.00
Subsidies for Area Meetings	-	2,000.00
Purchases - Orange Women	6,405.35	-
	<u>31,618.41</u>	<u>8,678.44</u>
Surplus/(Deficit) for the year	- 24,742.34	- 5,925.43
Other Income		
Funds transferred from predecessor unincorporated entity	-	22,744.88
Contribution from General Fund	10,000.00	-
	<u>10,000.00</u>	<u>-</u>
Total Comprehensive Net Income for the year		
	<u><u>- \$ 14,742.34</u></u>	<u><u>\$ 16,819.45</u></u>

ZONTA INTERNATIONAL DISTRICT 22 LTD

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2018

NOTE 2: STATEMENTS OF INCOME AND EXPENDITURE (continued)

	<u>2018</u>	<u>2017</u>
Conference Fund		
Income		
Conference Registration	52,235.00	-
Raffle	1,358.00	-
Sponsorships	1,000.00	-
ZIF Funds, Donations and Auctions	6,521.03	-
	<u>61,114.03</u>	<u>-</u>
Expenditure		
Conference Expenses	54,963.65	-
ZIF Donations and Auctions	6,521.03	-
	<u>61,484.68</u>	<u>-</u>
Surplus/(Deficit) for the year	- 370.65	-
Other Income		
Funds transferred from predecessor unincorporated entity	-	10,380.31
	<u>-</u>	<u>10,380.31</u>
Total Comprehensive Net Income for the year	<u>-\$ 370.65</u>	<u>\$ 10,380.31</u>

NOTE 3: EVENTS AFTER THE REPORTING DATE

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations, or the state of affairs of the Company in future years.

NOTE 4: COMPANY DETAILS

The registered office and principal place of business of the company is:

132 Stirling Road
Rosewood QLD 4340

ZONTA INTERNATIONAL DISTRICT 22 LTD

DIRECTORS' DECLARATION

The directors of the company declare that:

1. The attached Statement of Profit of Loss and Other Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows, and Notes to the financial statements are in accordance with the Corporations Act 2001; and
 - (a) comply with Australian Accounting Standards and the Corporations Regulations 2001; and
 - (b) Give a true and fair view of the company's financial position as at 31st May 2018, and of its performance for the year ended 31 May 2018.

2. In the directors' opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.


.....
Director


.....
Director

Dated this 11th day of August 2018

INDEPENDENT AUDITOR'S REPORT

To the Members of Zonta International District 22 Ltd

Opinion

We have audited the financial report of Zonta International District 22 Ltd (the Company), which comprises the statement of financial position as at 31 May 2018, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year ended 31 May 2018, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion, the accompanying financial report of the Company is in accordance with the *Corporations Act 2001*, including:

- Giving a true and fair view of the company's financial position as at 31 May 2018 and of its performance for the year then ended; and
- Complying with Australian Accounting Standards to the extent described in Note 1, and the *Corporations Regulations 2001*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the Company, would be in the same terms if given to the directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the directors' financial reporting responsibilities under the *Corporations Act 2001*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of the matter.

Responsibilities of the Directors for the Financial Report

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Corporations Act 2001* and is appropriate to meet the needs of the members. The directors' responsibility also includes such internal control as the directors determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Ramsey & Associates
Ipswich Qld

Dated

09/08/18



Neil Morris
Chartered Accountant
Registered Company Auditor