



Zonta Club of Caboolture Inc
Charter Date: August 3, 1993
District 22 ... Area 1
Club Number 1428

FEBRUARY 2013

President: Patricia Clunes 0410 617 825
Treasurer: Pam Berkett 07 5498 5556
Secretary: Glenda Moor - 3385 6160
Newsletter Editor: Patricia Clunes- 0410 617 825

FROM THE PRESIDENT'S DESK

President Patricia

IMPORTANT INFORMATION FOR THE TREASURER!!!

Treasurer's report should have been received by now.

The cost per member for our dinner meetings is \$30. The club charges us \$25 per meal with the other \$5.00 being for club expenses ie guest speakers dinner, guest speakers gift, stamps etc

If you miss a meeting regardless of apology, you need to pay \$5.00 at the next meeting you attend.

If you are unable to attend a meeting please give Patricia a telephone call on 5498 6066 or 0410 617 825. If she doesn't hear from you by midday Monday PRIOR to the meeting she will presume that you are attending. If you then unable to attend after this time **you will be liable for the cost of the meal - \$30.00.**

We are charged for 20 meals regardless of how many attend our dinner meetings

Treasurer, Pam B



March Birthdays - 20 March Sara Allard

THE BOARD BLOG

The board meetings on the 2nd Tuesday of each month and this month there were no committee reports for the board. Those that we received after the 12 February will be presented at the March meeting...

Joanne (as a part of the fund raising team) gave a report from the fund raising meeting on the notes that she had.

Advocacy Report

The committee discussed the project for Family Haven with the intention of supporting the fundraising and the ideas put forward at the planning day for 2013.

The project board/committee position for a Zonta member was mentioned and the committee are agreed this was an essential part of Zonta involvement.

It was also mentioned that the Zonta name be made obvious to the community as supporters of this very worthwhile cause. As agreed at the planning day it was suggested Simon and Gail from Family Haven be asked to make a presentation to the members in June to further explain and clarify details about how Zonta will be involved e.g. being on the board and participating with the planning group etc.

To further the goals of advocacy, it is essential that a Zonta member be involved in committees of other selected relevant local groups in the

community. Some of this involvement may require training.

Information forwarded to Zonta members about AFRIPads was discussed. Low-cost, reusable (washable) cloth sanitary pads are made in Uganda in order to curtail the high rates of menstrual-related absenteeism among primary and secondary schoolgirls in rural Africa. The pads are made by local Ugandan women giving them the opportunity to generate an income and send their kids to school. Support can be given by a donation. It was suggested that maybe girls from the high schools where a Banksia Award is given could be involved.

Zonta says NO campaign to end violence against women and girls was discussed. The campaign invites all Zonta clubs to participate by sharing actions to end violence between now and November 2013. It was suggested we request more information and a starter kit from the Zonta International P R Committee

Prepared by the Membership Committee



SERVICE

Cathy reported that she has been in touch with the hospitals and they are OK for Breast Cushions at the moment.

The L-Dex machine is still in the 'negotiation' stage at this time (according to Jurina)

Jayne Coe is doing 'ok' She is having treatment but is going on a holiday so will postpone the treatment while this happens.



MEMBERSHIP

Club Workshop

It was suggested Membership recommend to the Board that all club members be asked to present a topic of their choice from the 2012 Workshop suggested items, with the intention of giving a talk to the meeting for about 15min. either individually or in groups of two or three. These Z sessions could be presented 3-monthly.

Discussed Segments raised at the workshop were:-

Education, the flow of information to and from, expanding the Club focus, encouraging younger membership, positive and non-positive items mentioned during the round table discussion.

Members to be asked to volunteer or if preferred be nominated for this assignment. It was discussed as a positive measure in helping members to fulfil their Zonta aims and ideas.

The Membership committee would welcome any feedback from the Board and the general membership.

Survey

A survey to present to the general membership as listed in the Marion de Forrest Manual is being compiled and will be presented possibly at the July meeting. It is suggested by Zonta International that these surveys be submitted to the membership as a service to members.

E-cards were sent to January birthday girls Pam, Shirley and Carole.

Club Birthday celebrations were discussed and Membership would like to go ahead

with the Roaring Twenties Party on the Club Birthday Aug 3rd. Venue and more information to follow but the idea is for a costume party.

Introducing Zonta to the Community Cecil agreed to contact Cairns to ask their permission for us to copy their leaflet regarding The Getting to Know Zonta idea which we hope will help the general public learn a little more about what we do.

New member information submitted to the Board for their perusal and approval.

Board representation -It was discussed by the committee and noted that the Membership Committee as one of the three nominated standing committee should have a representative at Board level.

Chris Ellis
Chairman



Thanks to Pam and Steve Termont-Schenk our banner for IWD was hung in Ruth Whitfield Park Anzac Ave, Kallangur. It needs to be taken down on 3 March.

Flyers have been sent to politicians in our area and Petrie/Kallangur/Pine Rivers areas. Some are attending and some have sent apologies, to others service clubs, schools and friends of Zonta.

Glenda Moor
Chairman



FINANCE AND FUND RAISING

We have a few events coming up so please support where you can.

IWD numbers are looking good. For those Zontians able to attend this event, if needed, we will assign tasks to you on the day. If you have any raffle prizes you would like to donate then please bring them to the February meeting. You are NOT expected to go buy anything so please don't.

Estee Lauder shopping trip is on Saturday 6th April so we again ask that you circulate this flyer to your friends for them to save on the purchase of cosmetics and perfumes. Tickets only \$10 and the free gift you receive for coming is worth more than this.

For something different a Wine Tasting afternoon has been tentatively booked for Sunday 21st April, venue to be confirmed. More details to follow but this could be a lot of fun.

Sara Allard
Chairman

CONSTITUTION AND BYLAWS REPORT

See Below

Sandra Cooke
Chairman

UNITED NATIONS REPORT

Email from Jan Landsberg, District 22 United Nations Committee Chairman was forwarded to all members under a separate email.

Lorraine Samaraweera Coordinator (on leave)

Please see the Constitution and By-Laws Committee report below.

General Business:

Amendments to the Club Constitution Arising from the 2012 Convention:

After proposed amendments to the Zonta International Bylaws and Resolutions are adopted at Convention the Zonta International Governing Documents are revised to show these amendments. However, The Zonta International 2012 Governing Documents still have not been published on the Zonta International website nor has the Club received its hard copy which according to the same website was to be mailed to Clubs in October 2012.

Therefore the Committee used the latest revision of The Zonta International Bylaws, December 2012 which are the main part of the Zonta International Documents to propose similar amendments to the Constitution of the Zonta Club of Caboolture to maintain its currency with both Zonta International Governing Documents and requirements as an Incorporated Association with the Office of Fair Trading.

Discussion fine-tuned the wording of the proposed amendments and rationales.

The following proposed amendments each with a Rationale describing the reason for proposing that particular amendment will be emailed to each Club member during February for perusal and discussion at both the February and March monthly dinner meetings prior to voting upon their adoption at the Annual General Meeting on 24 April 2013. This is well within the legal advance or prior notice timeframe of ten (10) days.

Proposed Amendments to the Constitution of the Zonta Club of Caboolture Inc

The following tables show the relevant provisions of the current document with the:

- Current Constitution wording requiring amendments or re-arranging either *in italics or with proposed deletions in red* in the left column, and
- The proposed **additions or substitutions in green** in the right column as adopted at the 2012 Zonta International Convention.
- All articles have been re-numbered in Roman Numerals to consistently align with the Zonta International documents for ease of cross-referencing. The order of Articles II and III has been swapped for similar consistency.
- Page numbers (P3 etc) refer to the current Club's Constitution document.
- The rationale for each proposal is provided underneath the relevant table and, if deemed necessary, a clarifying notation is also provided.

If adopted, the Committee will complete the relevant Office of Fair Trading Form to Amend Rules and also an amended Constitution document clearly showing the amendments in red. These will be given to the Secretary to forward with the set payment fee within a month following the Annual General Meeting.

1. Article IV Membership, SECTION 1, (a) Classified Member, P 1

<p><i>(a) A Classified Member is a decision-maker accepted for membership under a major classification as shown in the Zonta International Marian de Forest Membership and Classification Manual. A classified member has all rights and responsibilities of membership, including the right to hold office and represent the Club at meetings, except as otherwise provided in this Constitution. This Club shall have members who have been or are actively engaged in a variety of classifications. The Club will maintain the diversity of classifications required by Zonta International</i></p>	<p><i>(a) A Classified Member is accepted for membership under a major classification as shown in the Zonta International Marian de Forest Membership Manual. A classified member has all rights and responsibilities of membership, including the right to hold office and represent the Club at meetings, except as otherwise provided in this Constitution. This Club shall have members actively engaged in, have been actively engaged in or have experience in a variety of classifications. The Club will maintain the diversity of classifications required by Zonta International.</i></p>
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RATIONALE: The wording aligns with that in the Zonta International Bylaws, December 2012. The 'experience' component that our Club has previously endorsed is retained as extra wording. The renaming of the Membership Manual was adopted at the 2012 Convention.

2. Article IV Membership, SECTION 2, Election to Membership, P 2

<p><i>(a) Eligible for classified membership are executives and professionals or others in a decision-making capacity willing to support and implement the Objects of Zonta International. Membership candidates should be sought among the community leaders in a variety of activities.</i></p> <p><i>(b) To be invited to classified membership, a candidate shall be actively engaged in or have experience in a recognised business or profession in a decision-making capacity.</i></p> <p><i>(c) The Club Organisation, Membership and Classification Committee shall consider all proposals for membership, and present the names of the candidates to the Board. If approved</i></p>	<p><i>(a) To be invited to classified membership, a candidate must be willing to support and implement the Objects of Zonta International.</i></p> <p><i>(b) To be eligible for classified membership, a candidate shall be, or have been, actively engaged in a decision-making capacity in a recognized business or profession. <i>Membership candidates should be sought among the community leaders in a variety of activities.</i></i></p> <p><i>(c) The Club Membership Committee shall consider all proposals for membership, including those for Honorary and Past International President membership and present the names of the candidates to the Board. If approved by a majority vote of the Board, the name of the candidate shall be submitted via email or in writing to each member of the Club. During a period of ten (10) days from the date of</i></p>
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<p>by a majority vote of the Board, the name of the candidate shall be submitted via email or in writing to each member of the Club. During a period of ten (10) days from the date of submission, any member may file an objection to the granting of membership to the candidate. If, during that period, two (2) members of the Club file objections in writing or via email, which in the opinion of the Board are held to be valid, the favourable action of the Board shall be nullified. The <i>Organisation, Membership and Classification</i> Committee chairman shall extend a written invitation to the person accepted to become a member and notify the Club members. Acceptance of this invitation carries the obligation of payment of the required dues.</p>	<p>submission, any member may file an objection to the granting of membership to the candidate. If, during that period, two (2) members of the Club file objections in writing or via email, which in the opinion of the Board are held to be valid, the favourable action of the Board shall be nullified. <i>On approval</i>, the Membership Committee chairman shall extend a written invitation to the person accepted to become a member and notify the Club members. Acceptance of this invitation carries the obligation of payment of the required dues.</p>
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RATIONALE: The swapping of the order of (a) and (b) and the renaming of the Zonta International Marion de Forest Membership Manual is consistent with that in the Zonta International Bylaws, December 2012.

3. Article IV Membership, SECTION 3, Referral Privileges, P 2

<p>A member of another Zonta Club who <i>wishes to transfer to</i> the Zonta Club of Caboolture, may <i>be elected to</i> membership <i>in</i> this Club, pursuant to the procedure specified above for election to classified membership, and provided the required dues have been paid.</p>	<p>A member of another Zonta Club who <i>moves to the geographical location of</i> the Zonta Club of Caboolture, may <i>transfer membership to</i> this Club, pursuant to the procedure specified above for election to classified membership, and provided the required dues have been paid.</p>
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RATIONALE: To be consistent with the process and terminology as stated in the Zonta International Bylaws, December 2012.

4. Article IV Membership, SECTION 4, Duration of Membership, P 2

(a) Classified membership shall be for	(a) Classified membership shall be for life except
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<p><i>life after five (5) years' membership</i> except as otherwise provided in this Constitution.</p> <p>(b) Any member of this Club who is absent from all Club meetings for two consecutive months without excuse deemed adequate in the opinion of the Board may be notified that membership may be forfeited. Should the absences continue following this notice, the Board may notify the member that membership is forfeited. Attendance requirements can be met by attending a meeting of another Zonta Club.</p> <p>(c) Any member in arrears for dues for sixty (60) days shall forfeit membership. At the option of the Board, a member whose membership is forfeited for non-payment of dues may be reinstated upon payment of current obligations. The member shall pay a reinstatement fee as set from time to time to Zonta International.</p> <p>(d) The resignation of a member shall be sent in writing to the Club President who shall present it to the next meeting of the Board. No member's resignation shall be accepted unless dues are paid.</p>	<p>as otherwise provided in this Constitution.</p> <p>(b) Any member of this Club who is absent from all Club meetings for two consecutive months without excuse deemed adequate in the opinion of the Board may be notified that membership may be forfeited. Should the absences continue following this notice, the Board may notify the member that membership is forfeited. Attendance requirements can be met by attending a meeting of another Zonta Club.</p> <p>(c) Any member in arrears for dues for sixty (60) days shall forfeit membership. At the option of the Board, a member whose membership is forfeited for non-payment of dues may be reinstated upon payment of current obligations. The member shall pay a reinstatement fee as set from time to time to Zonta International.</p> <p>(d) The resignation of a member shall be sent in writing to the Club President who shall present it to the next meeting of the Board. No member's resignation shall be accepted in good standing unless dues are paid.</p>
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NOTE: Removing the life membership time limit is consistent with the Zonta International Bylaws, December 2012.

5. Article V, Meetings of the Club, SECTION 1, Regular Meetings, P 3

<p>Unless otherwise ordered by the Club or by the Board, regular dinner meetings shall be held on the last Wednesday of each month except December. Notice of the regular meetings shall be included in the monthly newsletter emailed or mailed to each member.</p>	<p>Unless otherwise ordered by the Club or by the Board, regular dinner meetings shall be held on the last Wednesday of each month except December. Notice of the regular meetings shall be included in the monthly newsletter emailed or mailed to each member. Under exceptional circumstances the Club can hold meetings through the use of electronic communication</p>
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RATIONALE: To be consistent with the Zonta International Bylaws, December 2012 which adopted the use of electronic communication at the 2012 Convention.

6. Article VI, Board, SECTION 2, Duties and Powers of the Board, P 4

<p>The Board shall have general supervision of the affairs of the Club between meetings of the Club provided that none of its acts shall conflict with action taken by the Club. It may act upon routine questions in carrying out established policies, but shall not determine policy, authorize projects and donations or adopt the budget. It may make recommendations to the Club, receive such reports of Committees as it may find necessary and perform such duties as are required by this Constitution and by the Bylaws and Rules of Procedure of Zonta International. The <i>Manual of Procedures for Zonta Clubs</i> shall serve as a guideline for Club operations.</p>	<p>The Board shall have general supervision of the affairs of the Club between meetings of the Club provided that none of its acts shall conflict with action taken by the Club. It may act upon routine questions in carrying out established policies, but shall not determine policy, authorize projects and donations or adopt the budget. It may make recommendations to the Club, receive such reports of Committees as it may find necessary and perform such duties as are required by this Constitution and by the Bylaws and Rules of Procedure of Zonta International. The Zonta Club Manual shall serve as a guideline for Club operations.</p>
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RATIONALE: Consistent terminology re the renaming of the Club Manual as per the Zonta international Bylaws, December 2012.

7. Article VI, Board, SECTION 3, Meetings of the Board, P 5

<p>The Board shall hold regular monthly meetings unless otherwise ordered by the Board. A majority of the members of the Board shall constitute a quorum. The Board shall provide for the safe custody of books, documents, common seal, instruments of title and securities of the Club.</p>	<p>The Board shall hold regular monthly meetings unless otherwise ordered by the Board. A majority of the members of the Board shall constitute a quorum. The Board shall provide for the safe custody of books, documents, common seal, instruments of title and securities of the Club. The Board may transact its business through the means of electronic communication.</p>
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RATIONALE: This maintains the consistency of the adoption at Convention of the use of electronic communication for various types of meetings.

8. Article VII, Officers and Directors, SECTION 4, Terms of Office, P 5

<p>The Officers and Directors shall take office 01 June. Officers shall hold office for one (1) year or until their</p>	<p>The Officers and Directors shall take office 01 June. Officers shall hold office for at least one (1) year or until their successors are elected and take</p>
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<p>successors are elected and take office. <i>Directors shall hold office for (either one or two years) or until their successors are elected and take office.</i> With the exception of the Treasurer who shall serve no more than four (4) consecutive years, <i>no Officer or Director shall be eligible to serve more than two (2) consecutive years in the same office.</i> A member who has served more than half a term in any office shall be deemed to have served a full term.</p>	<p>office. <i>An Officer or Director shall be limited to two (2) consecutive years in the same office with the exception of the Treasurer who shall serve no more than four (4) consecutive years.</i> A member who has served more than half a term in any office shall be deemed to have served a full term.</p>
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RATIONALE: This is the same terminology as in the Zonta International Bylaws, December 2012.

In recent years at the time of the annual election of the Board, Club members have persistently expressed confusion over the duration of the term of office for Directors as the wording in the current Constitution allows for flexibility of choice between two options for a Club following previous Zonta International Bylaws. Our Club needs to decide which of the two options it will use and state for the term of office for Directors.

Though this is not stated in the Club's Constitution but covered by the words "(either one or two years)" the current practice/ option based on previous practice by many Zonta Clubs in the District is to elect a One-Year Director for one year only and a Two-Year Director for one year followed by being nominated for a second and consecutive year in the same position as a bridging member of the previous and new Boards so that a new Two-Year Director can be elected to then be a bridging member of the new Board and the succeeding Board. However this reasoning is not consistent in the following scenarios: when a Board member resigns before their one- year or two, consecutive, one-year terms of office are completed and the Board fills their position/s or when the Board member decides not to accept nomination for the second, consecutive, one-year term of office.

Alternatively, and as recommended by the Club's Constitution and Bylaws Committee following the current Zonta International Bylaws both Directors would follow the same term of office as for Officers - of one year followed by another one-year term - except for the Treasurer. Therefore if all Board members hold office for and complete two, consecutive one-year terms the whole Board would be replaced every two years.

9. Article VII, Officers and Directors, SECTION 8, Duties of Officers, (a) the President, P 6

<p>The President shall preside at all meetings of the Club and of the Board and shall be the chief executive</p>	<p>The President shall preside at all meetings of the Club and of the Board and shall be the chief executive officer of the Club and countersign all</p>
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<p>officer of the Club and countersign all payment orders and cheques drawn by the Treasurer. Subject to approval by the Board, the President shall appoint the chairmen of all <i>mandated</i> committees and other committees except the Nominating Committee and shall be an ex-officio member of all committees except the Nominating Committee.</p>	<p>payment orders and cheques drawn by the Treasurer. Subject to approval by the Board, the President shall appoint the chairmen of all <i>standing</i> committees and other committees except the Nominating Committee and shall be an ex-officio member of all committees except the Nominating Committee.</p>
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RATIONALE: The word "standing" is the generic term used by Zonta International for the three required committees reflecting the goals of Zonta International - a Service Committee, an Advocacy Committee and a Membership Committee. All standing committees operate at the three levels of Zonta (International, District and Club).

Other and special committees are at the discretion of the Club allowing for greater flexibility according to the needs of Clubs.

NOTE: This proposed change is to be consistent with the Zonta International Bylaws, December 2012 and changes in the names of the standing committees. These are detailed in Item 11 later in this Report.

10. Article VII Officers and Directors, SECTION 8, Duties of Officers, (d) the Treasurer, P 7

<p>The Treasurer shall be responsible for the funds of the Club. The Treasurer shall disburse these funds by cheque or other commonly used means of payment, as directed in accordance with the approved budget. The Treasurer shall make monthly reports to the Club and the Board, and be an ex officio member of the Finance Committee. Within <i>thirty (30)</i> days after the close of the financial year, the Treasurer shall cause to be prepared, a statement containing particulars of (i) income and expenditure for the financial year just ended and (ii) the assets and liabilities and of all mortgages, charges and securities affecting the property of the Association at</p>	<p>The Treasurer shall be responsible for the funds of the Club. The Treasurer shall disburse these funds by cheque or other commonly used means of payment, as directed in accordance with the approved budget. The Treasurer shall make monthly reports to the Club and the Board, and be an ex officio member of the Finance Committee, <i>if the Club has such a committee</i>. Within <i>forty (45)</i> days after the close of the financial year, the Treasurer shall cause to be prepared, a statement containing particulars of (i) income and expenditure for the financial year just ended and (ii) the assets and liabilities and of all mortgages, charges and securities affecting the property of the Association at the close of the year. All accounts shall be audited as provided by the <i>Treasurer and, if applicable</i>, the Finance Committee, and all the statements referred to in this clause shall be examined by the Auditor who shall present his/her report to the Secretary prior to the holding of the annual general meeting next following the financial year in respect of which such</p>
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<p>the close of the year. All accounts shall be audited as provided by the Finance Committee, and all the statements referred to in this clause shall be examined by the Auditor who shall present his/her report to the Secretary prior to the holding of the annual general meeting next following the financial year in respect of which such audit was made. No later than forty-five (45) days after the term of office ends, the <i>former</i> Treasurer shall turn all records over to the <i>Treasurer</i>.</p>	<p>audit was made. No later than forty-five (45) days after the term of office ends, the Treasurer shall turn all records over to the <i>successor</i>.</p>
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RATIONALE: The Club may not have a Finance Committee as it is not a standing committee yet the current Constitution infers that our Club has such a committee, which is not the case. The recommended amendment allows for flexibility depending upon Club needs.

Our Club states 30 days for the Club annual audit to be prepared and conducted and Zonta International states 45 days. It is recommended to change to 45 days as this should allow both the Treasurer and Auditor to complete the annual audit in time for the Annual General Meeting in late April. The Club's financial records will therefore need to be closed by the Treasurer at the end of February and annual dues paid before this time and not by late March as previously.

The Treasurer's valued input and recommendation for this proposed amendment is essential.

11. Article VIII, Nominating Committee, NEW SECTION 4, Removal, P 8

	<p>Members of the Club Nominating Committee may be removed for failure to perform the duties of the position, or acting in such a way as to injure the good name of Zonta or hamper its work. The procedure shall be as specified in Article VII SECTION 6.</p>
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RATIONALE: The process of removing an elected member of the Nominating Committee is consistent with the manner in which an elected member of the Club Board may be removed.

NOTE: This is a new SECTION. Therefore if adopted the e current Article VIII, SECTION.4 Vacancies will need to renamed SECTION 5 Vacancies.

12. Article IX, Committees, SECTION 1, Committees, P 8

<p>There shall be <i>at least</i> the following <i>mandated</i> committees and such other <i>special</i> committees as the Board authorizes to achieve biennium goals. The names of the <i>mandated</i> committees may be amended from time to time according to amendments to the Zonta International Bylaws approved at each Zonta International Convention. The responsibilities of two or more committees may be combined:</p> <p>(a) <i>Mandated committees</i> shall be: Service Committee; <i>Legislative Awareness and Advocacy Committee (Status of Women); Organization, Membership and Classification Committee; Public Relations and Communications Committee; United Nations Committee; and Finance Committee.</i></p> <p>(b) <i>Other standing and special committees</i> may include: <i>Attendance Committee; Constitution/Bylaws Committee; Fellowship Committee; Intercity Committee; Newsletter Committee; and Fundraising Committee.</i></p> <p>(c) <i>Ad hoc committees may be appointed at the discretion of the President.</i></p>	<p>There shall be the following <i>standing</i> committees and such other committees as the Board authorizes to achieve biennium goals. <i>The Board may authorise committees to transact business through the use of electronic communication.</i> The names of the <i>standing</i> committees may be amended from time to time according to amendments to the Zonta International Bylaws approved at each Zonta International Convention. The responsibilities of two or more committees may be combined:</p> <p>a) <i>Standing committees</i> shall be: <i>a Membership Committee; a Service Committee; and an Advocacy Committee.</i></p> <p>b) <i>Other committees</i> may include: <i>a Finance Committee; a Fundraising Committee; a Constitution and Bylaws Committee; a Public Relations and Communications Committee; and a United Nations Committee.</i></p>
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RATIONALE: The names of the standing committees should be the same at all levels of Zonta. Consistency of terminology and the requirements for the three standing committees reflecting Zonta International's goals with service and advocacy the means by which we aim to advance the status of women with the need to focus on recruiting and retaining members. At the August 2012 monthly meeting our Club approved the renaming of the standing committees in the interim until the whole Constitutional amendments are approved in April 2013.

The order of the existing possible committees in (b) Other Committees is a simple revamp deleting those that we do not have. The words "may include" cover current and future flexibility of committee names according to Club needs.

There is no need to retain (c) Ad hoc committees as this is covered in the flexibility within (b) so should be deleted.

13. Article X, Fees and Dues, SECTION 3, Annual Dues, P 9

<p>(a) The annual dues of a Club member shall be <i>recommended</i> by the <i>Board</i> from time to time and shall be established to include International, District and Club requirements. Any change in the amount of annual dues shall be approved by a two-thirds majority of the Club members voting.</p>	<p>(a) The annual dues of a Club member shall be <i>established</i> by the <i>Club</i> from time to time and shall be established to include International, District and Club requirements. Any change in the amount of annual dues shall be approved by a two-thirds majority of the Club members voting.</p>
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RATIONALE: This is consistent with the Zonta International Bylaws, December 2012.

14. Article XI, Suspension or Expulsion, P 9

<p>Any member of the Club who has acted in a way to injure the good name of Zonta or to hamper its work may subject to the following procedure, be expelled by the Club members. If a complaint in writing against a member for such behaviour is made to the Board, the Board shall appoint a committee (of at least three members, but no more than five members) for the purpose of the investigation. The complaint shall include a statement of the matters of complaint and details of all available evidence. The committee shall give the member concerned an opportunity to respond in writing within a reasonable time and may hold a hearing with the member concerned, the complainant and witnesses if any. The committee will determine who may be present, the venue and time of any such meeting. Thereafter the committee shall make a recommendation to the Board. If the Board determines that further action regarding expulsion is necessary, it shall make a recommendation to the Club members for a decision at a meeting of which written notice has been given to all members, including</p>	<p>Any member of the Club who has acted in a way to injure the good name of Zonta or to hamper its work may subject to the following procedure, be expelled by the Club members.</p> <p>If a complaint in writing against a member for such behaviour is made to the Board, the Board shall appoint a committee (of at least three members, but no more than five members) for the purpose of the investigation.</p> <p>The complaint shall include a statement of the matters of complaint and details of all available evidence. The committee shall give the member concerned an opportunity to respond in writing within a reasonable time and may hold a hearing with the member concerned, the complainant and witnesses if any. The committee will determine who may be present, the venue and time of any such meeting. Thereafter the committee shall make a recommendation to the Board.</p> <p>If the Board determines that further action regarding expulsion is necessary, it shall make a recommendation to the Club members for a decision at a meeting of which written notice has been given to all members, including the member the subject of the complaint. The member concerned shall be entitled to be present for consideration of action to be taken but shall not</p>
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<p>the member the subject of the complaint. The member concerned shall be entitled to be present for consideration of action to be taken but shall not be entitled to vote. A two-thirds (2/3) ballot vote of Club members present and voting at a regular, special or general meeting shall be necessary for expulsion of a member. Notice of the Board or Club decision shall be sent via registered post to the complainant and to the member concerned within a reasonable time. If the member the subject of the complaint is not satisfied, then she may appeal the decision to the District Board within 45 days from the date on which the notice of decision is mailed to the parties. If the District Board fails to act, the complainant can notify the Zonta International Board.</p>	<p>be entitled to vote. A two-thirds (2/3) ballot vote of Club members present and voting at a regular, special or general meeting shall be necessary for expulsion of a member. Notice of the Board or Club decision shall be sent via registered post to the complainant and to the member concerned within a reasonable time.</p> <p>If the member the subject of the complaint is not satisfied, then she may appeal the decision to the District Board within 45 days from the date on which the notice of decision is mailed to the parties.</p> <p>If the Club fails to act, the complainant can refer the matter to the District Board which shall initiate disciplinary proceedings.</p> <p>If the District Board fails to act, the complainant can notify the Zonta International Board which has full authority to initiate proceedings and to impose discipline in its own.</p>
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RATIONALE: This aligns the procedures with those in the Zonta International Bylaws, December 2012 including the addition of two new procedures. Breaking up the huge paragraph into smaller easier-to-read paragraphs is reasonable for understanding.

15. Article XIV, Common Property and Distribution of Surplus Assets, SECTION 2, Distribution of Surplus Assets P 10

<p>.If the Club is wound up in accordance with the provisions of the <i>Associations Incorporation Act, 1981</i>, and there remains, after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the members of the Club, but shall be <i>given or transferred to some other institution or institutions having objects similar to the objects of the Club, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Club under this Constitution. Such institutions are</i></p>	<p>If the Club is wound up in accordance with the provisions of the <i>Associations Incorporation Act, 1981</i> or terminated in accordance with the provisions in the current Zonta International Governing Documents or intends to disband after following all necessary steps to avoid disbandment as specified by Zonta International and there remains, after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the members of the Club, but shall be be disbursed to the Zonta International Foundation, except for the operating funds which shall revert to the District for organization and membership, but this may be subject to change from time to time.</p>
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to be determined by the members of this Club.

RATIONALE: This precisely specifies how Zonta International wants funds raised in Zonta to be dispersed and is consistent with the Zonta International Bylaws, December 2012. Funds raised in the name of Zonta and should stay within Zonta.

Great appreciation is extended to Committee members Cecil Nielson, Chris Ellis, Sue Shield and Robyn Kersten-Symons for their diligent teamwork in performing the responsibilities of the Committee.

Hostess List Zonta for 2012- 2013

If you aren't coming to the meeting can you please telephone the next person on the list and ask if they could be the hostess.

February	Carole Tomavld		
March	Sara Allard		
April	Sandra Cooke		
May	Coffee and Cake		
June	Joanne Bakker		