

**Minutes of Zonta Meeting held on
11th March 2014
at Lesley's Place**

Present: Desleigh Volpato; Phillie Brownjohn; Jenny Lutter; Denise Hilton; Chrissy Mattiazz; Peggy Channon; Rosemary McMahon; Lesley Grant; Gwen Jones; Edith Boccarri; Liza Thompson; Yve Grey; Julia Wedderburn; Judi Kelly
Apologies: Rosey Harlett; Margie Davies; Tracey Mowus; Deb Debnam; Sandy Dillon; Amanda Kenafake
 Meeting opened at 6.30pm

Agenda Item	Details	Action
Previous Minutes	Read	<ul style="list-style-type: none"> Chrissy moved acceptance. Gwen Seconded. Carried
Business Arising	Jenny will write to Lois (who has resigned) and Carmel (who is taking 1 year's leave) thanking them for their contributions - and in Carmel's case - looking forward to seeing you back in 2015.	
Correspondence Inwards	<ul style="list-style-type: none"> Two bank statements World Vision Return from Dept. Fair trading Print and Copy bill (\$66) Renewal for P.O. Box (\$107) 	<p>Books need to be audited before AGM</p> <ul style="list-style-type: none"> Jenny moved acceptance. Peggy seconded. Carried
Correspondence outwards	Nil	
Treasurer's Report	<ul style="list-style-type: none"> Admin account: \$890.97 Service account: \$4261.02 	<ul style="list-style-type: none"> Rosemary moved acceptance. Chrissy seconded. Carried
General Business	<p>Yve will make the table numbers</p> <p>Yellow Dinner 20th March: <i>Report from Edith:</i> At least 30 more jars required (it may be too late now - check with Edith). Table numbers to go into the arrangement Deb has organised the fairy lights which will go up on Tuesday. Help to set up is required 10.00am Thursday. The tables will already be set with the runners in place. Edith will give Margie the sponsor list, Agenda. Etc. for printing. Gwen has organised raffle tickets into bundles of 6 Centrepieces will be on sale for \$20.00. Gwen will take purchase orders and collect the money. As of this meeting around 100 tickets have been sold.</p> <p>Launch Catering for Rotary Sun 30th March <i>Report from Rosemary:</i> So far 200 have registered for lunch and still receiving registrations, so we will cater for 300. Rotary will pay for leftovers. Cost: \$1.40 for packaging (including sticker) \$1.00 chicken leg \$2.00 bread roll and ham \$1.00 beverage \$5.50 per order. They are paying \$12.50 to \$8.00 per box profit. Brownies: Rosemary has emailed the recipe. Each batch makes 20 and when cut on diagonal = 40. Rosemary needs about 250 pieces of Cos lettuce. She has costed other ingredients. Apples to be donated by Rosemary. Assembly will probably all go ahead at the Civic Centre so no cold room should be required. At this stage, helpers are required at the Civic Centre 9.00am Sunday morning 12.00-12.30 About 4 people required to help hand out in the foyer.</p> <p>On behalf of the club Judy extended her thanks to Rosemary for her excellent work on this fundraiser, and also to Yve and Phillie for their wonderful contributions.</p> <p>AGM - 1st April AGM will be held at the April meeting</p> <ul style="list-style-type: none"> Vacant executive positions at this stage are Minutes secretary and President elect. Think about nominations between now and AGM meeting. Committees and Positions: Judy will circulate the list and bring blank ones to the AGM. <p><i>Venue possibilities:</i> Country Club Cosmos</p> <p>Changeover Dinner: Sat 24th May Around 30 people are expected Invitations to be sent to: Rotary, Lions, Laurence Springborg, Peter Blandell, <i>Venue possibilities:</i> RSL, function room and bar International Club - Sunset lounge</p> <p>Membership Invoices: Jenny: These need to be paid in May sometime so that funds can be sent to Zonta International (U.S.A.)</p> <p>Wine at meeting: Judy will continue to take care of this.</p> <p>Re the Ball: At the 2103 Planning Day the majority of member in attendance voted in favour of a ball in 2015. However, given change in membership and numbers a final decision is still to be made. If we do go ahead, we need to attach the profits to a "big" charity. Liza: we could consider the possibility of a formal function, other than a ball, to be held at the Civic Centre.</p> <p>Possible change of day for general meetings: This arises because Tuesdays are problematic for some members. Proposal - change to Monday. Public holidays - change to second Monday of that month.</p> <p>Planning Day: 2nd June Flag a "program" that we can get behind publicly to support community. (Gwen) There are funding options and opportunities to partner with other organisations e.g. police. We can target guest speakers with real experiences, for local impact. Some ideas discussed: personal safety (esp for students), women's health day; mother/daughter day. "Staging a project" is an option that would allow us to provide a program over a number of years.</p> <p>May meeting: Bring along any prospective members. Area Conference: Theme is "Raising the Profile of Zonta" Judi is going.</p>	<p>Thurs. morning: candles, raffle prizes Get sponsors' names to Edith</p> <p>Get raffle prizes to either Edith or Pink Poppies for wrapping</p> <p>PLEASE WEAR YOUR ZONTA BADGES</p> <p>Edith, Desleigh, Yve, Rosemary, Phillie, Julia will bake the brownies. Please give Rosemary receipts for expenses.</p> <p>Please source cos lettuce if you can. Denise will contact Britton's.</p> <p>Rosemary will double check availability of the kitchen on the Sunday morning. 20-25 big boxes like the ones from Crazyies will be required if assembly occurs at High School.</p> <p>Julie, Denise, Yve, Gwen, Phillie, Lesley, Rosemary, Judi, Peggy have volunteered to help.</p> <p>Peggy has been nominated for the position of President Elect and is considering.</p> <p>Edith has been nominated for the position of Minutes Secretary and is considering.</p> <p>Denise will inquire into availability of Cosmos as a closed venue for the night.</p> <p>Judy will create the invitations and Gwen will distribute</p> <p>Desleigh will make inquiries re. the International Club</p> <p>Membership is \$135</p> <p>Still plenty left.</p> <p>If required we do have a caterer (Andrew).</p> <p>All of this is up for discussion at the next meeting. Think about different ideas.</p> <p>Feedback required for next meeting</p> <p>Bring your ideas along to the Planning day.</p>
Meeting Closed	8.45	
Next Meeting and important dates	<p><i>No Board Meeting:</i> Yellow Dinner: 20 March Rotary Lunch Catering: Sun 30th March AGM and general meeting: 1st April</p>	<p>Venue TBA. Please watch your emails</p>