



Zonta Club of  
Brisbane East  
*Member of Zonta International*

**ANNUAL REPORT  
2011-2012  
ZONTA CLUB OF BRISBANE EAST INC.**

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## OBJECTIVES

The Zonta Club of Brisbane East Inc observes the following objectives which have been provided to all members.

### Zonta International

The objectives of Zonta International are:

- To improve the legal, political, economic, educational, health and professional status of women at the global and local level through service and advocacy.
- To work for the advancement of understanding, goodwill and peace through a world fellowship of executives in business and the professions.
- To promote justice and universal respect for human rights and fundamental freedoms.
- To be united internationally to foster high ethical standards, to implement service programs, and to provide mutual support and fellowship for members who serve their communities, their nations, and the world.

## CLUB PARTICULARS

Business particulars for the Zonta Club of Brisbane East Inc are:

Monthly Meetings:	2 <sup>nd</sup> Monday of each month excluding January
Current Venue:	Bulimba Library, Oxford Street, Bulimba
Board Meeting:	2 <sup>nd</sup> Monday following monthly Club meeting
Postal Address:	GPO Box 3060, Brisbane, Queensland, 4001
Banking Facilities:	Bank of Queensland Limited
Charter Details:	Sponsored by the Zonta Club of Brisbane Inc Chartered on 13 March 1989 Charter No: 1235
Auditor:	Denys Edwards, BBus (Accounting), FCPA
Incorporation:	Incorporated under the <i>Associations Incorporation Act 1981</i> and the <i>Associations Incorporation Regulation 1999</i> Incorporation Number IA06124
ABN Registered:	36 906 783 906 from 1 November 1999

**MEMBERSHIP LIST**  
as at 31 March 2012

**Charter Members**

Denise Conroy

Beverley Farley OAM

**Members Admitted Post Charter**

Mel Ablitt

Jill Hedley

Lynn Callander

Irene Kinder

Bronwyn Campbell

Ros Kinder

Margaret Casey

Christine Kirkegaard

Beulah Castan

Heather Mildwaters

Jo Diessel

Lyn Papa

## **PRESIDENT'S REPORT**

This year has seen the club take some positive steps towards much needed revitalisation. In December we were pleased to induct two new members to our club, to offset our dwindling numbers. Irene Kinder and Mel Ablitt bring much needed injection of fresh enthusiasm to our small but dedicated band of long term Zontians.

Our quest for a permanent meeting place has seen us meet at The Pineapple Hotel and the Bulimba Council Library. This last venue has the virtue of enabling us the use of a private room, a luxury our small number does not allow us to afford in commercial premises. It is to be hoped that the use of this facility will enable us to invite guest speakers to our meetings and improve our meeting program in ways which were not possible in public spaces.

In spite of our small membership we have continued to supply Breast cushion to the Mater Private Hospital and to other hospitals and patients on request. Our Sunday morning working bees continue to be very productive as our numbers are supplemented by community helpers. In addition we gratefully receive cushions sewn by other generous supporters. This project is our major service project and the many letters of thanks that we receive from women recovering from breast cancer surgery encourage us to continue this worthwhile activity.

We again awarded three scholarships to former Balmoral High students pursuing tertiary studies and were delighted to have two of the girls and a Deputy Principal from the school at our April meeting.

At Christmas time we were able to present gift packs of toiletries to the Murri Sisters and to Madonna House thanks to the generosity of our members. We have continued to supply exit packs of kitchen items to Madonna House to assist victims of domestic violence who are embarking on a fresh start.

We were saddened at the end of last year by the death of our former member and past president Glenda Page. We sent a donation of \$300 dollars to the Zonta International Foundation in her memory. The money was divided equally among the three projects, Amelia Earhart scholarships, the Jane M Klausman awards and International Projects.

Following the devastating floods of January 2011, which affected the business of one of our own members, we became aware of the plight of older single women who as retirees would struggle to replace possessions which the

insurance companies refused to pay for. To this end we assisted a woman in the situation with a donation of \$1000.

In September 2011 some of our members attended the District 22 Conference and we will be represented at the International Convention later this year.

This year we have been limited in our fund raising activities as we were not able to hold either the Wine and Cheese afternoon or the Antiques fair. A sausage sizzle at the Ipswich Antique Centre and the sale of the Entertainment Books yielded some funds to augment our reserves in meeting our obligations to our ongoing projects.

Our challenge for the coming year remains the need to increase our membership and to continue to serve Zonta's aims.

Jill Hedley

## **ATTENDANCE REPORT**

The attached Table shows our attendance at Dinner meetings throughout this past year. This year we have two members with 100% attendance –Lyn Papa and Lynn Callander. Bronwyn Campbell, Denise Conroy and Jill Hedley missed only one meeting.

This year two new members, Mel Ablitt and Irene Kinder joined our group bringing our total membership to thirteen.

Heather has continued to recognise members' birthdays with the customary "bottle" and we continue to have reports from members who have attended conferences and those who are fortunate enough to have interesting travels. However, I will continue to recommend that the Club develop a program where our meetings are a mix of fun/fellowship, meetings where we increase our knowledge of Zonta and meetings and where we have guest speakers.

Jo Diessel  
Attendance Officer

## Attendance 2011-2012

NAME	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR		%
Mel Ablitt	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Y	N/A	Y	Y	3	100%
Lynn Callander	Y	Y	Y	Y	Y	Y	Y	Y	Y	N/A	AP	Y	11	100%
Bronwyn Campbell	Y	Y	Y	Y	Y	Y	AP	Y	AP	N/A	Y	Y	10	91%
Margaret Casey	AP	AP	AP	AP	AP	AP	Y	Y	Y	N/A	AP	AP	3	27%
Beulah Casten	AP	AP	AP	AP	AP	AP	AP	AP	AP	N/A	AP	AP	0	0%
Denise Conroy	Y	Y	AP	Y	Y	Y	Y	Y	Y	N/A	Y	Y	10	91%
Jo Diesel	Y	Y	Y	Y	Y	AP	Y	Y	Y	N/A	Y	AP	9	82%
Bev Farley	Y	Y	Y	AP	Y	Y	AP	AP	AP	N/A	AP	Y	7	64%
Jill Hedley	Y	Y	Y	Y	Y	Y	Y	Y	Y	N/A	Y	AP	10	91%
Irene Kinder	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Y	N/A	Y	Y	3	100%
Ros Kinder	Y	Y	AP	AP	AP	Y	Y	Y	Y	N/A	Y	AP	6	54%
Christine Kirkegaard	AP	AP	AP	AP	AP	AP	AP	AP	AP	N/A	AP	AP	0	0%
Heather Mildwaters	Y	Y	Y	Y	AP	Y	AP	AP	AP	N/A	AP	Y	7	64%
Lyn Papa	Y	Y	Y	Y	Y	Y	Y	Y	Y	N/A	Y	Y	11	100%
<b>Total</b>	<b>9</b>	<b>9</b>	<b>7</b>	<b>9</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>Fellowship</b>	<b>8</b>	<b>8</b>		
<b>% Attendance</b>	<b>69.2</b>	<b>69.2</b>	<b>53.8</b>	<b>69.2</b>	<b>53.8</b>	<b>61.5</b>	<b>61.5</b>	<b>61.5</b>	<b>64.3</b>		<b>57.1</b>	<b>57.1</b>		
<b>Guests</b>								Mel Ablitt Sarah Hannah Irene Kinder	Sarah Hannah					



## **FUNDRAISING & SERVICE**

### **Service Projects**

#### a) Zonta Breast Care Cushions

Members continue to meet to stuff, sew and package our Zonta Breast Cushions which are then distributed to predominantly the Mater Private Hospital but also the Princess Alexandra Hospital as needs arise and we respond to ad hoc requests.

#### b) Balmoral State High School Bursaries

The Club continued with its project of awarding a scholarship to a Grade Twelve girl from Balmoral State High School to encourage and assist her to continue with further education. The scholarship provides financial support of \$500 per year over three years subject to continuing enrolment and satisfactory results.

The Club is now supporting three students with the students invited to a meeting early in each year to meet members and speak on the progress of their studies.

#### c) Support for Madonna House

The Club continued its support for the women staying at Madonna House. Our support included:

- Provision of Kits of household goods to assist the women leaving Madonna House to establish their own home;
- Christmas gifts for the women

The gifts were made possible by the generous donations of items from members and friends, supplemented by funds from our Fundraising Account.

#### d) International Service Projects through Zonta International Foundation

The Club is committed to supporting the ZIF programs forwarding one-third of funds raised to the International Service Projects.

## **Fundraising**

Sadly our major fundraiser the Antiques and Collectibles Fair had to be cancelled this year so our fundraising was limited with no major fundraiser held.

- Jill continued with the sale of the Entertainment Books; and
- The Club held a valuation day and sausage sizzle at the Ipswich Antique Centre.

## **NOMINATING COMMITTEE**

The Nominating Committee is charged with the role of presenting to the Club a Slate of Candidates for the coming Zonta year (2012-2013).

In preparing this Slate, the Committee took into consideration previous positions held by Club Members and opportunities for future development. We also had in mind the outcomes of our Planning Meeting in February and the Draft Club Strategic Plan and the future directions of the Club.

Contact was made with individual Club members to determine their willingness to accept a position for 2012 and we have pleasure in presenting to you the following Slate:

President:	Jill Hedley
Vice President:	Heather Mildwaters
Secretary (Correspondence & Minute):	Jo Diessel
Treasurer:	Lyn Papa
Directors:	Denise Conroy (2nd Year) Mel Ablitt (1st Year) Irene Kinder (1 <sup>st</sup> Year)

Further nominations will be called for at the Meeting and any Club member can nominate.

Bev Farley  
Denise Conroy  
Heather Mildwaters

## TREASURER'S REPORT

For this year we made a deficit of \$1,939.58

This was due to scholarships that were given to 3 recipients who attended Balmoral State High School. Two of these students, Zenia Wood and Rebecca Harris, have received \$500 each in the previous year. The third recipient, Kaitlyn Sichtler, has received the scholarship of \$500 for the first time this year.

In addition, we gave \$1000 to a flood victim who lives at Sinnamon Park to assist with purchase of furniture which was lost in the flood in January 2011.

Our sources of fundraising this year have been from:

- Donation \$110.00
- Entertainment Books \$260.00
- Valuation Day \$137.86

We have given \$600 to Zonta International for International Projects which represents one-third of funds raised in the 2010-2011 year.

Our General Account has made a surplus of \$239.80. We no longer hold our meetings at a restaurant so there has been no need for us to collect meeting money to cover the cost of a meal. This has made our monthly meetings much simpler in terms of collection of money.

Lyn Papa  
Treasurer



Zonta Club of  
Brisbane East  
*Member of Zonta International*

AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2012

ZONTA CLUB OF BRISBANE EAST INC  
FOR THE YEAR ENDED 31 MARCH 2012  
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ZONTA CLUB OF BRISBANE EAST INC  
BALANCE SHEET  
AS AT 31 MARCH 2012

	Notes	2012	2011
CURRENT ASSETS			
Cash	2	<u>38,481.22</u>	<u>40,420.80</u>
		<u>38,481.22</u>	<u>40,420.80</u>
NON CURRENT ASSETS			
Property, Plant & Equipment	3	<u>0.00</u>	<u>0.00</u>
		<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		<u>38,481.22</u>	<u>40,420.80</u>
CURRENT LIABILITIES			
		<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		<u>0.00</u>	<u>0.00</u>
NET ASSETS		<u>38,481.22</u>	<u>40,420.80</u>
ASSOCIATION FUNDS			
Accumulated Funds	4	<u>38,481.22</u>	<u>40,420.80</u>

**ZONTA CLUB OF BRISBANE EAST INC  
INCOME & EXPENDITURE STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2012**

	Notes	2012	2011
<b>INCOME</b>			
Dinner Meetings		520.00	2,065.00
Interest Received		10.87	1,429.82
Membership Fees		<u>3,350.00</u>	<u>2,040.00</u>
		<u>3,880.87</u>	<u>5,534.82</u>
<b>EXPENSES</b>			
Badges		43.65	0.00
Banner		159.45	0.00
BBQ Purchase		122.00	0.00
District dues		360.00	420.00
Donation		300.00	0.00
Donation - Conference		129.00	0.00
Fellowship		92.89	0.00
Flowers		165.00	193.00
International Fees & Dues		994.82	1,099.78
Licenses, Registrations & Fees		0.00	41.00
Meeting Costs		543.56	2,146.00
Photocopying		0.00	26.40
Post Office Box Rental		639.00	0.00
Postage		18.20	0.00
Printing		29.50	0.00
Raffle Ticket Purchase		44.00	0.00
Fundraising Deficit		<u>2,179.38</u>	<u>4,169.62</u>
		<u>5,820.45</u>	<u>8,095.80</u>
<b>SURPLUS/(DEFICIT)</b>		<u>-1,939.58</u>	<u>-2,560.98</u>



ZONTA CLUB OF BRISBANE EAST INC  
INCOME & EXPENDITURE STATEMENT  
FUNDRAISING SUMMARY  
FOR THE YEAR ENDED 31 MARCH 2012

	Notes	2012	2011
INCOME			
Breast Cushions Donations		0.00	100.00
Donation		110.00	0.00
Entertainment Books		780.00	715.00
Interest Received		1,378.24	8.55
Sale of Breast Cushion stuffing		1,655.90	1,312.20
Valuation Day		424.45	0.00
Wine & Cheese Function		<u>0.00</u>	<u>1,465.00</u>
		<u>4,348.59</u>	<u>3,600.75</u>
EXPENSES			
Breast Cushion Materials		449.23	842.82
Breast Cushion Stuffing		1,687.40	1,544.40
Entertainment Books		520.00	520.00
Flood Donation		1,000.00	0.00
Postage		18.00	0.00
Scholarships		1,500.00	1,500.00
Starter Kits		466.75	883.15
Valuation Day		286.59	0.00
Wine & Cheese Function		0.00	180.00
Zonta International		<u>600.00</u>	<u>2,300.00</u>
		<u>6,527.97</u>	<u>7,770.37</u>
SURPLUS/(DEFICIT)		<u>-2,179.38</u>	<u>-4,169.62</u>

**ZONTA CLUB OF BRISBANE EAST INC  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The financial statements are a general purpose financial report that have been prepared in accordance with the Australian Accounting Standards, other mandatory professional reporting requirements, and the requirements of the Associations Incorporations Act (Qld). The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for the assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the material accounting policies adopted in the preparation of the financial statements.

**Income Tax**

No income tax is payable as the Association is an exempt organisation under the Income Tax Act.

**Depreciation**

Property, plant and equipment are brought to account at cost. Plant is depreciated on a straight line basis over 20 years.

**Accumulated Funds**

In the event of the winding up of the Association, accumulated funds will not be distributed to members. The funds are to be distributed to another body incorporated with a similar constitution and objectives as that of the current Association. Otherwise the funds are to be returned to the relevant body which originally granted the funds to the Association.

ZONTA CLUB OF BRISBANE EAST INC  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 31 MARCH 2012

2. CASH	2012	2011
Cash at Bank - General Account	8,110.43	7,870.63
Premier Investment Account	20,000.00	28,842.88
Cash at Bank - Fundraising Account	<u>10,370.79</u>	<u>3,707.29</u>
	<u>38,481.22</u>	<u>40,420.80</u>

3. PROPERTY, PLANT & EQUIPMENT

Furniture & Fittings - at cost	175.00	175.00
Accumulated Depreciation	<u>-175.00</u>	<u>-175.00</u>
	<u>0.00</u>	<u>0.00</u>

4. ACCUMULATED FUNDS

Opening Balance 1 April	40,420.80	42,981.78
Surplus/(Deficit)	<u>-1,939.58</u>	<u>-2,560.98</u>
Closing Balance 31 March	<u>38,481.22</u>	<u>40,420.80</u>

5. DISTRIBUTIONS

The following distributions were approved and made out of the fundraising account to organistiaon:

Zenia Wood	500.00	500.00
Kaitlyn Walker	0.00	500.00
Rebecca Harris	500.00	500.00
Kaitlyn Sichter	<u>500.00</u>	<u>0.00</u>
	<u>1,500.00</u>	<u>1,500.00</u>

**ZONTA CLUB OF BRISBANE EAST INC  
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2012**

We the committee fo the Zonta Club of Brisbane East Inc state that in the opinion of the committee the accompanying financial statements:

1. Present fairly the financial position of the Zonta Club of Brisbane East Inc as at 31 March 2012.
2. Have been prepared and presented in accordance with Australian accounting Standards , other mandaroty professional reporting requirements, and the requirements of the Associations Incorporation Act (Qld).

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President - Jill Hedley

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Treasurer - Lyn Papa

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Secretary - Jacqueline Diessel

## ZONTA CLUB OF BRISBANE EAST INC

### AUDIT REPORT

#### Scope

I have audited the special purpose financial report of the Zonta Club of Brisbane East Inc. for the year ended 31 March 2012 as set out on pages 3 to 8. The committee is responsible for the preparation and presentation of the financial report. I have conducted an independent audit of these financial statements in order to express and opinion on them to the members of the association for the year ended 31 March 2012.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly and in accordance with Accounting Standards and other mandatory professional reporting requirements and statutory requirements so as to present a view which is consistent with my understanding of the association's financial position, and the results of its operation.

The audit opinion expressed in this report has been formed on the above basis.

#### Qualifications

Various fundraising activities, particularly membership fees and dinner meetings contribute a significant amount of the revenue for the Zonta Club of Brisbane East Inc. The Zonta Club of Brisbane East Inc. has determined that it is impracticable to establish control of the collection of cash from such fundraising activities prior to entry into its financial records. Accordingly, as the evidence available to me regarding revenue from this source was limited, our audit procedures with respect to these receipts have to be restricted to the amounts recorded in the financial records. In addition, donations of goods and services have not been accounted for in the financial statements. I am therefore unable to express and opinion whether donations received by the Zonta Club of Brisbane East Inc are complete.

**Audit Opinion**

In my opinion, except for the effects on the financial report of such adjustments, if any, as might have been required had the limitations on our audit procedures referred to in the qualification paragraph not existed, the financial report presents fairly in accordance with applicable Accounting Standards, other mandatory professional reporting requirements and the requirements of the Associations Incorporation Act (Qld) as at 31 March 2012 the financial position of the Zonta Club of Brisbane East Inc. and the results of its operations.



**Denys Edwards**  
**Bachelor of Business (Accounting); FCPA**  
**16 July 2012**