

MINUTES

1. Welcome (Leida)

- a) Apologies – Michelle, Julie, Ruth McKeown, Karen, Kate, Elaine
- b) Guests – Karen Lyon Reid (CEO, Lady Musgrave Trust) and Cathy Pappalardo (prospective new member)
- c) Zonta Grace – Ruth Widin
- d) Roll Call

2. Guest speaker

Karen Lyon Reid (CEO, Lady Musgrave Trust) spoke of the history and work of the Trust. They produce an annual Handy Guide for Homeless Women in Brisbane and provided the club with two copies. Their accommodation units house 20 to 25 women per unit annually, meaning our contribution of \$4,000 to window coverings will assist 80 to 100 women each year. Karen extended an invitation to members to attend their fundraising high tea.

3. Minutes of last meeting

Moved: Leida. Seconded: Tricia

4. Business arising from the Minutes

- a) Reimburse Flora \$65 for entertainment book
Tricia advised that the club has not yet reimbursed Flora. Tricia to organise reimbursement.
- b) Advocacy letters
Leida noted the congratulatory letters were sent to Telstra Business Women Award winners. However, a contact address could not be found for jockey Michelle Payne, so no letter was sent.
- c) Wine dozens
Isobelle noted the club made over \$800 from the last wine dozens. Isobelle offered to do a tasting box for members.
- d) Lady Musgrave Trust
Members noted that our donation has been made to the Trust.
- e) Events since last meeting
Members noted the successful and very well enjoyed events from the past few months including the Christmas Breakfast, Ladies in Black performance, and the December walk.

5. Correspondence

Taken as read. Moved: Leida. Seconded: Isobelle.

6. Treasurer's Report

Presented by Tricia. Moved: Tricia. Seconded: Ruth W.
Payments presented by Tricia. Moved: Tricia. Seconded: Louise

7. Business of the Meeting

- a) Member update
Leida advised members of Elaine's recent operation. Isobelle to organise flowers for Elaine. Leida also advised Julie is on Leave of Absence.

- b) What's New from ZI
Leida provided an update on ZI.
- c) Update on Zonta Club of Brisbane City Heart
Leida attended the BCH club meeting recently. Their club board was elected and a planning day proposed.
- d) International Womens Day events
Flora to email members for attendance at the UN IWD Breakfast. Members suggested we investigate having a stand at the breakfast. Leida to contact Anne Kuhnemann for further information.
- e) Planning meeting
Leida presented the draft minutes from the Planning Meeting. Members to send corrections to Leida.
 - Parliament High Tea
Leida to ask Michelle for the correspondence about the High Tea and provide to Louise.
 - Zonta on a stick proposal
Leida noted the proposal from Ruth McK to sell the remaining USBs at the Area Meeting plus phone chargers, rather than ordering new USBs. Ruth McK to investigate further and present a proposal. Jo suggested creating an app. Jo to investigate an app and report back.
 - Entertainment books
Flora and Tricia volunteered to run the sale of the Entertainment Books. Members agreed to purchase 20 hard copy books.
 - Sewing bee
Leida to contact Karen to find out where the last cushions were delivered to. Tricia to email Julie to obtain the cushions she has. Members agreed the next sewing bee will be Sunday 20 March at Emma's home.
- f) Funding requests received
 - At the Planning Meeting, members agreed to ask Womens Community Aid to submit a funding request. They have now done so and requested \$2,000. As we did not have a quorum, Leida to email absent members seeking their support. The nine members in the room agreed to support the request.
 - A funding request had also been received from Maxine Chilsom to purchase a MOTomed machine for her daughter. Members did not support the request and considered the amount was too high for an individual who had not come through another organisation or programme.
- g) Digitising financial records and future meeting papers
Tricia suggested the club digitise financial records and future meeting papers, and saving these on the member page of the club's website. Meeting papers will also continue to be emailed. Leida to create a document showing members how to log into the website.
- h) Training for Love Bites program
Tricia to attend an upcoming information session on the Love Bites program.
- i) Minute secretary
With Julie on LOA, a new minute secretary was sought. There were no nominations, so Michelle will contact members.
- j) Committee membership
Discussion carried to next meeting due to lack of time.

8. Other business

- a) Leanne suggested continuing the **Trash & Treasure Sale** at a new venue. Jo suggested the TAFE may be able to host the event. It was suggested other clubs be allowed to sell controlled items such as food. 27 August 2016

was set as the tentative event date. A committee was formed to investigate further. Committee members are Leanne, Louise, Jo, Flora, Glenda, Tricia and Ruth McK (nominated by Leanne). The Committee to report back at the next breakfast meeting.

- b) Leanne will hold a **Governance Information Session** at her home, 26 Norman Parade, Clayfield, on Saturday 27 February at 2pm to 4.30pm. This will cover board positions and how to run a meeting.
- c) Flora suggested donating goods to the Womens Sexual Health Unit. Flora to contact Michelle for details.
- d) Leida to contact Anne Kuhnemann to obtain examples of other clubs' voting clauses in their constitutions.
- e) Leida to email members for volunteers to form the Nominating Committee.
- f) Birthdays - January: Alana, Chris, Michelle. February: Karen, Louise, Vicki

9. Close Meeting

- a) Next Board meeting – Thursday 25 February 2016 at Jabiru Restaurant, Brisbane Club Tower, Post Office Square lawn level.
- b) Next Breakfast meeting – Wednesday 2 March