

ZONTA BRISBANE EAST INC
ANNUAL REPORT
2009

2008 – 2009 MEMBERS

BOARD

President	Bronwyn Campbell
Vice President	Jo Diessel
2 nd Vice President	Jill Hedley
Treasurer	Ros Kinder
Secretary	Margaret Casey
Director	Lyn Papa

OTHER MEMBERS

Lynne Callander

Beulah Castan

Denise Conroy Founding Member

Bev Farley Founding Member

Ros Kinder

Christine Kirkegard

Bev Purcell

Judy Scotney

Catherine Turner

Zonta Club of
Brisbane East
Member of Zonta International

PRESIDENT'S ANNUAL REPORT 2009

The year was a quieter year for the Brisbane East Zonta Club. As always, members shared fellowship, ran successful fundraising, participated in Zonta activities held in the district and overseas, and were involved in service.

Monthly meetings were conducted at the *Accor Terraces Hotel* on Wickham Terrace in the Brisbane CBD, and board meetings were conducted at the Mount Gravatt offices of one of our members.

The Annual Antique Fair at the Jindalee State School, was held at a later date than usual, as some of our members attended the Zonta International Conference held in Rotterdam in the Netherlands. Again we used the special expertise of members Heather Mildwaters and Denise Conroy, with assistance of helpers on the day, making another successful outcome. It is anticipated that we will return to our usual date for the fair.

Regularly the club met on Sunday mornings to sew, stuff and wrap breast cushions for women recovering from breast cancer treatment and surgery. Breast cushions were provided to a range of hospitals, as well as our supplying fully one of our major hospitals. Generally, we completed 80 to 100 breast cushions a session, with all of these being required for patients. The fact that so many cushions are required on such a regular basis is a salutary reminder of the very real issues so many of our contemporaries are facing with breast cancer. Our service to them is real and needed. We all thank Jo Diessel for her generous offer of a venue for our breast cushion making ventures.

Several of our members attended the Zonta International Conference held in Rotterdam. As well we held the proxies of club who could not attend, and we are grateful we could be so well represented on this international stage. Also, several members attended the Area Workshop held at Indooroopilly earlier this year. The day was successful, and we look forward to future days. Members will be attending the inaugural District 22 Conference to be held in Townsville later in the year. This promises to be a really special event.

During the year, we proved the scholarship for the tertiary studies of a successful senior student at Balmoral State High School. The scholarship was presented at the school's Speech Night, and the successful student presented very admirably to the members at our dinner meeting.

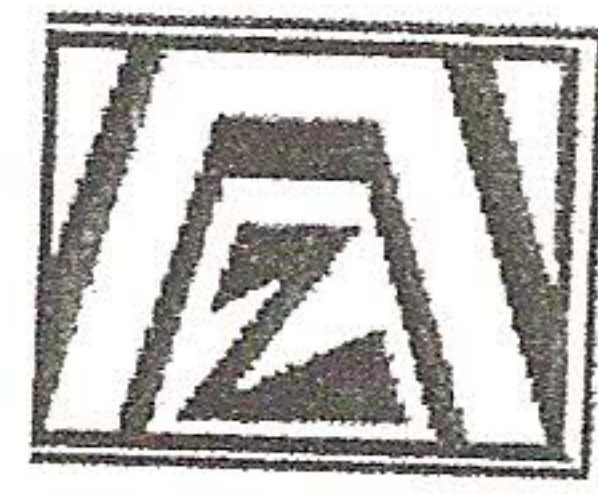
As with each year, fellowship plays an important part in the life of the Zonta Club of Brisbane East. Our January fellowship dinner was held at the Caxton Thai, a favourite dining venue for club members.

We especially appreciate the wonderful work of our secretary Margaret Casey who, having served her two terms, will relinquish the position this year. She and our treasurer Ros Kinder, have worked hard in the support of our Club, ensuring we remain in good standing with Zonta International and all its bylaws.

Again, as a small club, we need to really look at ourselves with urgency, to address what it is that is keeping the club small and losing members. This may require brutally honest and perhaps unpleasant realities being exposed at the root of club difficulties, but we are all long standing and trusted members who will be mature enough to support each other in our hour of need.

In the coming year, we look to our new president taking us down new paths of discovery, in which we will learn more about ourselves to improve our situation. At the very heart of our club, we have the basis of strength, service and true fellowship, and those who are prepared for the journey, will certainly be rewarded.

Bronwyn Campbell
Club President



Zonta Club of
Brisbane East
Member of Zonta International

**AUDITED FINANCIAL
STATEMENTS FOR THE
YEAR ENDED
31 MARCH 2009**

ZONTA CLUB OF BRISBANE EAST INC.
FOR THE YEAR ENDED 31 MARCH 2009

Contents

Balance Sheet	3
Income and Expenditure Statement	4
Income & Expenditure Statement – Fundraising	5
Notes to and forming part of the Financial Statements	6
Statement by the Committee	8
Auditors Report	9

**ZONTA CLUB OF BRISBANE EAST INC
BALANCE SHEET
AS AT 31 MARCH 2009**

	Notes	2009 \$	2008 \$
CURRENT ASSETS			
Cash	2	<u>44,173.60</u>	<u>39,022.96</u>
		44,173.60	39,022.96
NON CURRENT ASSETS			
Property, Plant & Equipment	3		
TOTAL ASSETS		44,173.60	<u>39,022.96</u>
CURRENT LIABILITIES			
Antique Fair 2009		0.00	-
TOTAL LIABILITIES		<u>0.00</u>	-
NET ASSETS			<u>39,022.96</u>
ASSOCIATION FUNDS			
Accumulated Funds	4	<u>44,173.60</u>	<u>39,022.96</u>

ZONTA CLUB OF BRISBANE EAST INC
INCOME & EXPENDITURE STATEMENT
AS AT 31 MARCH 2009

	2009	2008
	\$	\$
INCOME		
Dinner Meeting – Monthly	4,244.00	3,609.00
Fundraising Surplus	2,706.42	-
Interest received	1,643.51	1,347.62
Membership Fees	3,060.00	1,190.00
Other – Reimbursements	<u>204.46</u>	<u>204.60</u>
	<u>11,858.39</u>	<u>6,351.22</u>
EXPENSES		
Audit Fees	660.00	660.00
Bank Charges		3.50
Credit Card Charges	216.15	204.46
District Dues	450.00	420.00
Fellowship	85.00	50.00
Amelia Earhart Fund General	150.00	130.00
International Fees & Dues	672.00	788.10
Meeting Costs	4,246.50	3,769.00
Office of Fair Trading	38.10	37.00
Post Office Box	190.00	182.00
Presidents Pin	<u>0.00</u>	<u>43.00</u>
	<u>6,707.75</u>	<u>6,287.06</u>
<u>SURPLUS/ (DEFICIT)</u>	<u>5,150.64</u>	<u>64.16</u>

**ZONTA CLUB OF BRISBANE EAST INC
INCOME & EXPENDITURE STATEMENT
FUNDRAISING ACCOUNT
AS AT 31 MARCH 2009**

	2009 \$	2008 \$
INCOME		
Antique Fair 2007	0.00	10,131.15
Antique Fair 2008	9,413.03	480.00
Antique Fair 2009	0.00	-
Breast Cushions	210.00	180.00
Donation	0.00	224.50
Entertainment Books	1,164.00	1,372.00
Interest received	15.11	15.65
Refund	0.00	8.70
	<u>11,196.14</u>	<u>12,412.00</u>
 EXPENSES		
Antique Fair 2007	0.00	4,051.82
Antique Fair 2008	5,552.62	617.00
Antique Fair 2009	497.00	-
Breast Cushion Materials	381.64	220.73
Entertainment Books	960.00	1,104.00
Murri Sisters –Refurbishment of Refuge	0.00	5,606.33
Refund Cred Card Fees	204.46	204.46
Scholarships	500.00	333.50
	<u>8,489.72</u>	<u>12,137.98</u>
 <u>SURPLUS/(DEFICIT)</u>	 <u>2,706.42</u>	 <u>274.02</u>

ZONTA CLUB OF BRISBANE EAST INC
NOTE TO AND FORMING PART OF THE FINANCIAL
STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2009

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements are a general purpose financial report that have been prepared in accordance with Australian Accounting Standards, other mandatory professional reporting requirements and the requirements of the Associations Incorporation Act (Qld). The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values or, except where stated current calculations of non-current assets. Cost is based on the full value of the consideration given in exchange for assets. The accounting policies have been consistently applied unless otherwise stated.

The following is a summary of the material accounting policies adopted in the preparation of the financial statements.

Income Tax

No income tax is payable as the Association is an exempt organization under Section 50-10 of the Income Tax Assessment Act 1997.

Depreciation

Property, plant and equipment are brought to account at cost. Plant is depreciated on a straight line basis over 10 years.

Accumulated Funds

In the event of the winding up accumulated funds will not be distributed to members. The funds are to be distributed to another body incorporated with a similar constitution and objectives as that of the current Association. Otherwise the funds are to be returned to the relevant body which originally granted the funds to the Association.

ZONTA CLUB OF BRISBANE EAST INC
 NOTES TO AND FORMING PART OF THE FINANCIAL
 STATEMENTS
 FOR THE YEAR ENDED 31 MARCH 2009

	2009	2008
	\$	\$
2. CASH		
Cash at Bank – General Account	7,563.41	6,751.71
Cash at Bank – Internet Banking Account	26,396.61	24,764.09
Cash at Bank – Fundraising Account	<u>10,213.58</u>	<u>7,507.16</u>
	<u>44,173.60</u>	<u>39,022.96</u>
3. PROPERTY, PLANT & EQUIPMENT		
Furniture & Fittings – at cost	175.00	175.00
Accumulated Depreciation	<u>(175.00)</u>	<u>(175.00)</u>
	<u>-</u>	<u>-</u>
4. ACCUMULATED FUNDS		
Balance 1 April	39,022.96	38,684.78
Surplus/ (Deficit)	<u>5,150.64</u>	<u>338.18</u>
	<u>44,173.60</u>	<u>39,022.96</u>

5. DISTRIBUTIONS

The following distributions were approved and made out of the Fundraising Account to organizations:

Balmoral State High School Scholarships


Rochelle Johnson		500.00
Kaitlyn Walker	500.00	

ZONTA CLUB OF BRISBANE EAST INC.

STATEMENT BY COMMITTEE

We the committee of the Zonta Club of Brisbane East Inc. state that in the opinion of the committee the accompanying financial statements:

1. Present fairly the financial position of the Zonta Club of Brisbane East Inc as at 31 March 2009
2. Have been prepared and presented in accordance with Australian Accounting Standards other mandatory professional reporting requirements and the requirements of the Associations Incorporation Act (Qld).


.....
Bronwyn Campbell, President

29-4-09
.....


.....
Margaret Casey, Secretary

29-4-09
.....


.....
Ros Kinder, Treasurer

27-4-09
.....

ZONTA CLUB OF BRISBANE EAST INC AUDIT REPORT

Scope

I have audited the special purpose financial report of the Zonta Club of Brisbane East Inc. for the year ended 31 March 2009 as set out on pages 3 to 8. The committee is responsible for the preparation and presentation of the financial report. I have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the association for the year ended 31 March 2009.

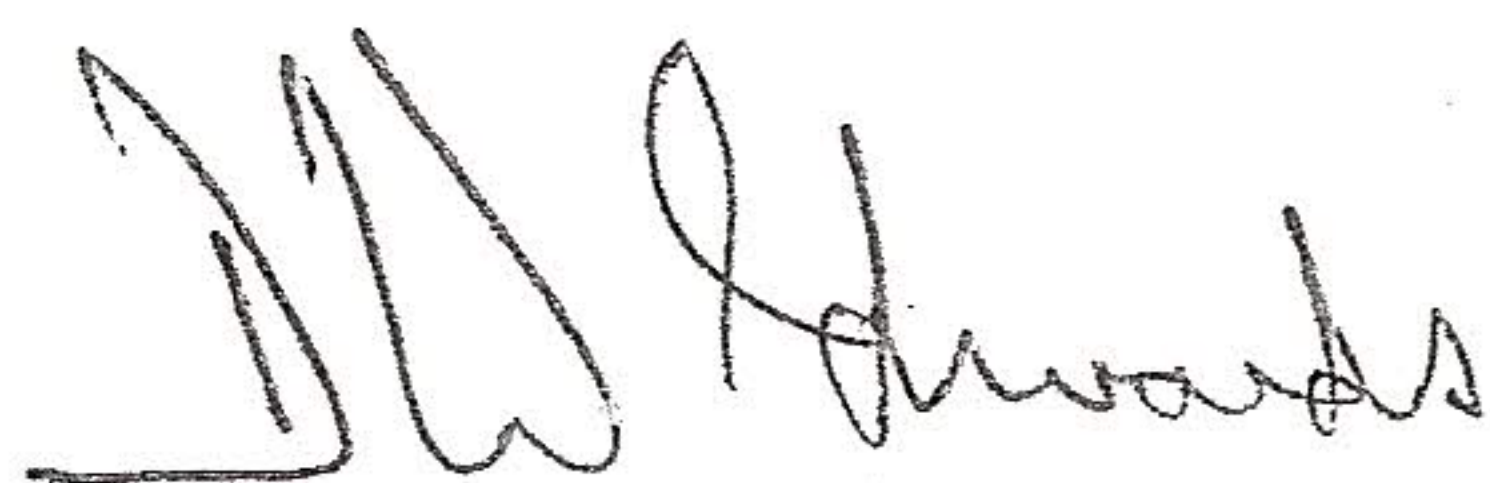
My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly and in accordance with Accounting Standards and other mandatory professional reporting requirements and statutory requirements so as to present a view which is consistent with my understanding of the association's financial position, and the results of its operation. The audit opinion expressed in this report has been formed on the above basis.

Qualifications

Various fundraising activities, particularly membership fees and dinner meetings contribute a significant amount of the revenue for the Zonta Club of Brisbane East Inc. The Zonta Club of Brisbane East Inc. has determined that it is impracticable to establish control of the collection of donations of cash prior to entry into its financial records. Accordingly, as the evidence available to me regarding revenue from this source was limited, our audit procedures with respect to cash donations have to be restricted to the amounts recorded in the financial records. In addition, donations of goods and services have not been accounted for in the financial statements. I am therefore unable to express an opinion whether donations received by the Zonta Club of Brisbane East Inc are complete.

Audit Opinion

In my opinion, except for the effects on the financial report of such adjustments, if any, as might have been required had the limitations on our audit procedures referred to in the qualification paragraph not existed, the financial report presents fairly in accordance with applicable Accounting Standards, other mandatory professional reporting requirements and the requirements of the Associations Incorporation Act (Qld) as at 31 March 2009 the financial position of the Zonta Club of Brisbane East Inc. and the results of its operations.



Denys Edwards
Bachelor of Business (Accounting); FCPA
27 April 2009

NOMINATING COMMITTEE REPORT 2009

The Committee met and , after contacting members, was able to prepare the following slate:

President: Jo Diessel

Vice-President: Judy Scotney

Secretary: no nominee

Treasurer: Ros Kinder

Director: Jill Hedley

Director: no nominee.

We recommend that only one Vice-President position be filled due to shortage of nominees.

The membership of the club is small (15) and the club may be non-viable in the long term unless we can recruit members. Five of our members are retired, and one will not renew this year due to work commitments.

All members of the 2008 Board had to retire from their positions as they had attained the limit of their appointment; the Treasurer can do an additional year.

Of the 14 remaining members, 10 have indicated that they are not available for nomination this year.

As we need a Secretary and one additional Board member to meet the requirements for a club under the Bylaws, the above vacancies will need to be filled.

Nominating Committee Members: Bev Farley
Heather Mildwaters
Denise Conroy

6 April, 2009

**OMC (Organisation, Membership & Classification) and PR&C (Public
Relations & Communication
Report 2008 - 2009**

2008 and 2009 has been a very quiet year in relation to membership with no new members joining our group..

Increasing our membership remains a high priority for our club and two key questions will need to focus our efforts – What do we provide to women, particularly younger women and what do they bring to our club?

We continue to work with our fellow Zontians from Logan in our breast cushion working bees. These gatherings have been most successful not only from a perspective of providing support to those women undergoing cancer treatment but also from a fellowship perspective.

Eastenders continues to keep us abreast of club news, coming events and tales from our president. A huge effort by Lynn Callander and one we all recognize.

Our annual Antique Fair also is where the club is able to spread our work and information about our Club with the community through the flyer, display and news items. Our thanks and congratulations to Heather and Denise who coordinate this program on our behalf.

Members

Chair: Jo Diessel
Lynn Callander,
Bev Farley (Archives),
Judy Scotney

**ATTENDANCE COMMITTEE REPORT
2008-2009**

The attached Table shows our attendance at Dinner meetings throughout this past year. This year we have doubled the number of members with 100% attendance – Bronwyn Campbell, Heather Mildwaters, Lyn Papa and myself. Lyn Callander, Margaret Casey and Jill Hedley missed only one meeting.

Our attendance as a percentage of our membership has again improved this year compared to last with attendance over the 80% or better on six occasions.

Because our membership is low we are in a situation where we need to make our meetings attractive to potential members and guest speakers. In the past year we have had only one guest speaker our Balmoral State High School Bursary winner.

Heather has continued to recognise members birthdays with the customary "bottle" and we have had members speak a number of times about their various travels. However as in my 2008 Annual Report I recommend that the Club develop a program where our meetings are a mix of fun/fellowship, meetings where we increase our knowledge of Zonta and meetings where we have guest speakers. We could also consider reintroducing a session over dinner each night where we each do a profile on ourselves – this is always interesting and a great way to get to know each other just that bit better.

**Bev Farley
Attendance Officer**

**ZONTA CLUB OF BRISBANE EAST INC
ATTENDANCE 2008-2009**

NAME	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH		%
Lynn Callander	Y	Y	Y	Y	Y	AP	Y	Y	Y	N/A	Y	Y	10	91%
Bronwyn Campbell	Y	Y	Y	Y	Y	Y	Y	Y	Y	N/A	Y	Y	11	100%
Margaret Casey	Y	Y	Y	Y	Y	Y	Y	Y	AP	N/A	Y	Y	10	91%
Beulah Casten	AP	AP	AP	AP	AP	AP	AP	AP	Y	N/A	AP	Y	2	18%
Denise Conroy	Y	Y	Y	AP	Y	Y	AP	Y	Y	N/A	Y	Y	9	82%
Jo Diesel	AP	AP	Y	Y	AP	Y	AP	AP	AP	N/A	AP	Y	4	36%
Bev Farley	Y	Y	Y	Y	Y	Y	Y	Y	Y	N/A	Y	Y	11	100%
Christine Goodfellow	Y	AP	AP	AP	AP	AP	Y	Y	Y	N/A	Y	Y	6	54%
Jill Hedley	Y	Y	AP	Y	Y	Y	Y	Y	Y	N/A	Y	Y	10	91%
Ros Kinder	Y	AP	AP	Y	Y	Y	AP	Y	Y	N/A	Y	Y	8	73%
Heather Mildwaters	Y	Y	Y	Y	Y	Y	Y	Y	Y	N/A	Y	Y	11	100%
Lyn Papa	Y	Y	Y	Y	Y	Y	Y	Y	Y	N/A	Y	Y	11	100%
Bev Purcell	Y	Y	AP	AP	Y	AP	Y	Y	Y	N/A	Y	Y	8	73%
Judy Scotney	AP	AP	AP	Y	Y	Y	AP	Y	Y	N/A	Y	Y	7	64%
Kate Turner	Y	Y	AP	Y	Y	AP	Y	Y	AP	N/A	AP	AP	6	54%
Total	12	10	8	11	12	11	10	13	12	Fellowship	12	14		
% Attendance	80%	66%	53%	73%	80%	73%	66%	87%	80%	N/A	80%	93%		

Guests

										Margaret Guest		Margaret Guest	Kaitlyn Walker		
										Sandra & Michael Langford					
										Greg Campbell					
										John Papa					