

OBJECTIVES

The Zonta of Brisbane East Inc observes the following objectives which have copied and distributed to all members in their membership manual:

Zonta International

The objectives of Zonta International are:

- To provide service at the global and local level
- To improve the legal, political, economic, education, health and professional status of women
- To work for the advancement of understanding, goodwill and peace through a world fellowship of executives in business and the professions
- To promote justice and universal respect for human rights and fundamental freedoms
- To be united internationally to foster high ethical standards, to implement service programmes and to provide mutual support and fellowship for members who serve their communities, their nations and the universe

Zonta Club of Brisbane East Inc

The objectives of the Zonta Club of Brisbane East Inc are:

- To stimulate the desire of each member to be of service
- To promote good fellowship as an opportunity for service
- To quicken the interest of each member in the welfare of the local community, and to co-operate with others in its civic, social, commercial and industrial development

CLUB PARTICULARS

Business Particulars for the Zonta Club of Brisbane East Inc are:

Monthly Meetings:	Second Monday of each month excluding January
Current Venue:	The Good Earth Hotel (formerly The Gazebo) Wickham Terrace, Brisbane
Board Meetings:	Second Monday following monthly Club meeting
Postal Address:	GPO Box 3060, Brisbane, Q 4001
Web Address:	www.zontadistrict24.org.au
Banking Facilities:	Bank of Queensland Limited
Charter Details:	Sponsored by the Zonta Club of Brisbane Chartered on 13 March 1989
Auditor:	Patrick Hoiberg, Chartered Accountant
Incorporation:	Incorporated under the Associations Incorporation Act Queensland

ZONTA CLUB OF BRISBANE EAST INC PRESIDENTS REPORT 2003-2004 YEAR

It is hard to believe that one year has passed so quickly.

We started the year with a planning meeting to set the scene for the 12 months. Our Zonta goals were our main focus as we looked at planning various fundraising and fellowship activities for the coming year.

Our main service project was finally underway this year which was making Breast Care Cushions. Although I don't want to single this function out as one of our most important, I believe that it has been a worthwhile experience. It has been very rewarding personally for us because of the wonderful feedback that we have received from the Breast Care Nurses and also the patients.

One of our other areas of concentration was new members. Although we did not achieve an overall increase in member numbers, I believe that we are moving in the right direction. Wouldn't it be fantastic if we could each bring along one new member in the next 12 months? Think of the old saying "Many hands make light work". We could achieve so much more if our membership increased.

The saddest moment was when a past member, Margaret North, passed away during the year. I would like to thank those members that represented Zonta and attended her funeral to show our friendship.

I would like to thank our secretary, Caroline Williams and our Treasurer, Teresa Howkins who have both resigned at the end of the year. They have been extremely hard working during the year and we would not have been able to function without their tireless work. I would also like to thank the board members who have risen to all occasions that have been presented to them. Thank you to those board members who are not returning for the next year, for their support over the past 12 months.

In addition, I would like to thank Heather Mildwaters, last year's President, for the many phone calls and meetings with a plea for assistance during the year.

Finally, I would like to encourage all of you to think about the forthcoming year. I hope that each of you will meet the challenge that this Club will lay down for you.

I would encourage the new board to actively plan for the next 12 months. For if we "fail to plan, we plan to fail."

Keep in mind always our Zonta goal of "Advancing the Status of Women Worldwide"

Lyn Papa
President

MEMBERSHIP LIST

Charter Member

Denise Conroy
Bev Farley

Members Admitted Post Charter

Margaret Buchanan
Bronwyn Campbell
Jo Diessel
Jill Hedley
Teresa Howkins
Ros Kinder
Heather Mildwaters
Bev Purcell
Caroline Williams

Lynn Callandar
Margaret Casey
Christine Goodfellow
Karen Hendry
Kate Hutchings
Sandra Langford
Lyn Papa
Robin Sullivan

ATTENDANCE REPORT – 2004

Our club achieved an overall yearly attendance of 78% for the year.

There were 6 members who achieved an attendance of 100% of the 11 meetings that were held during the year.

Lyn Callander
Bev Farley
Ros Kinder
Sandra Langford
Heather Mildwaters
Lyn Papa
Caroline Williams

Jill Hedley attended 10 meetings out of 11 meetings held during the year.

ZONTA CLUB OF BRISBANE EAST INC

DINNER MEETING ATTENDANCE FOR THE YEAR 1/4/03 TO 31/3/04

	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Feb	Mar	Total
Margaret BUCHANAN	P	P	AP	AP	AP	AP	AP	AP	AP	P	P	4
Lynn CALLANDER	P	P	P	P	AP	P	P	P	P	P	P	11
Bronwyn CAMPBELL	AP	AP	AP	P	P	AP	P	P	AP	AP	P	1
Margaret CASEY	AP	P	P	AP	AP	P	P	P	P	AP	P	8
Denise CONROY	AP	P	AP	AP	AP	AP	AP	P	P	P	P	5
Jo DIESSEL	P	AP	P	P	P	P	AP	P	P	AP	AP	6
Bev FARLEY	P	P	P	P	P	P	P	P	P	AP	P	11
Christine GOODFELLOW	P	AP	P	P	P	AP	AP	AP	P	AP	P	6
Jill HEDLEY	P	P	P	AP	P	P	P	P	P	P	P	10
Karen HENDRY	P	P	P	AP	P	P	P	P	P	P	P	9
Teresa HOWKINS	AP	P	P	P	P	AP	P	P	P	P	AP	8
Kate HUTCHINGS	AP	AP	AP	P	P	AP	P	S	P	LOA	LOA	4
Ros KINDER	P	P	P	P	P	P	P	MU	P	MU	MU	11
Sandra LANGFORD	P	P	P	P	P	P	P	P	P	P	P	11
Heather MILDWATERS	P	P	P	P	P	P	P	P	P	P	P	11
Lyn PAPA	P	P	P	P	P	P	P	P	P	P	P	11
Bev PURCELL	P	P	P	P	AP	AP	P	AP	P	P	AP	7
Robin SULLIVAN	P	AP	P	AP	P	AP	AP	AP	AP	LOA	LOA	3
Caroline WILLIAMS	P	P	P	P	P	P	[P	P	P	P	11
Number Present	14	14	15	13	14	11	13	13	16	12	13	
Total Number	19	19	19	19	19	19	19	19	19	19	19	
Percentage Attendance	74%	74%	79%	68%	74%	58%	68%	68%	84%	63%	68%	
Yearly Attendance Percentage	78%											

NOMINATING COMMITTEE

Chairperson: Beverley Farley
Members: Denise Conroy, Heather Mildwaters

Thank you to all members who have served on committees during the past year.

It was very pleasing to have all those members who were approached to serve on the Board very willingly accept their roles as some were continuing and some were new to the job. We do need to increase our membership as we are finding that our members are having to serve much more frequently than we would otherwise expect.

At the time of calling for Board members the club had 20 members, two of whom were on leave of absence. Since then we have had two resignations, hence the need for new members.

Nominations for (2004-2005) are:

President:	Lyn Papa	
Vice-Presidents:	Lynn Callander (first)	
	Beverley Farley (second)	
Minute/Correspondence		
Secretary	Karen Hendry	
Treasurer	Margaret Buchanan	
Directors	Margaret Casey	
(continuing)	Jill Hedley	(continuing)
	Heather Mildwaters	(continuing)
	Kate Hutchings	(new)

The committee thanks the Board for the work that it has done and wishes it well for the New Year.

Beverley Farley

UNITED NATIONS COMMITTEE

Chairperson: Margaret Casey

At our planning meeting held 26 June 2003 an action plan was formulated and many of these objectives have been achieved within Zonta Brisbane East.

October each year is United Nations month, and Zonta Brisbane East Dinner guest in October 2003 was Sr Maureen Grant, a former missionary to Papua New Guinea who spoke of her years there. Particularly on her time helping establish a High School for girls in Yarapos and the difficulties and the rewards.

Items of relevance have been submitted and included in our monthly newsletter, keeping club members informed of Zontas contribution within the United Nations framework.

Members have been kept informed in regards to Zonta International projects, in particular Zonta/UNIFEM reinventing India project – Preventing Violence Against Women and Girls Phase II. Along with Zonta/Star Network Anti-trafficking Project in Bosnia-Herzegovina.

The recent Area 3 -5 Workshop that was attended by Club members heard guest speaker Jackie Shapiro – (Zonta International United Nations Chairperson) inform us of the essentially important part Zonta International plays within the United Nations.

Each of us as Zontians has taken on the mission of 'advancing the status of women'; to be effective is to be informed. The United Nations Committee will continue to inform Zonta Brisbane East members on all relevant information that comes to hand through out the coming year that will help us honor this promise.

Margaret Casey

ORGANISATION MEMBERSHIP AND CLASSIFICATION COMMITTEE

Chairperson: Margaret Buchanan
Members: Ros Kinder
Karen Hendry

The Chair expresses her heartiest thank you to Karen Hendry in the role of Acting Chair during her Leave of Absence for Study and Family reasons and Ros Kinder for her valued support and commitment.

The OM&C committee reintroduced the reading of the Mission Statement and the Objectives of Zonta at dinner meetings. A Membership Information Package was compiled for distribution to prospective and new members.

Margaret Casey kindly offered her home as a venue for a prospective members' night on Monday 17 November 2003. Four prospective members attended; though no firm commitment for membership to date.

Margaret Buchanan

STATUS OF WOMEN & SERVICE COMMITTEE

Chairperson: Sandra Langford
Members: Bronwyn Campbell
Jo Diessel
Kate Hutchings
Bev Purcell
Robin Sullivan

Of the five objects of Zonta International, two have particular reference for the Status of Women Committee: a) the need to provide service at international and local levels, and b) to improve the legal, political, educational, health and professional status of women. As a club, Zonta Brisbane East can advance the status of women by creating awareness among club members of the projects being undertaken at international level, such as prevention of FGM in Burkina Faso, eliminating maternal and neonatal tetanus in Nepal, and improving lives of women in Afghanistan. At a local level we are able to advance the status of women and support the objects of Zonta International through undertaking service and projects, which work towards the goal of improving women's lives. Zonta differs from other charitable organisations in that its service is devoted towards issues of relevance to women specifically, and accordingly, throughout the year the Brisbane East club has focused on the importance of ensuring that service that we provide and projects that we support are beneficial for women. Projects that we have undertaken that have advanced the status of women include: scholarships for high school students, working bees to produce breast cancer cushions, and Christmas donations to refugees for women who are victims of domestic violence. Discussions have also been held throughout the year about the need to involve ourselves in advocacy for improved medical treatment for women in key health risk areas. Our challenge for the upcoming year is to continue the education of members about issues of concern to the status of women and to maintain, and expand, our commitment to service in support of the status of women, while being mindful of the need to have a consistent image in supporting the mission of Zonta International.

Above contribution by Dr Kate Hutchings

ZONTA CLUB OF BRISBANE EAST INC.

AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2004

ZONTA CLUB OF BRISBANE EAST INC.

FOR THE YEAR ENDED 31 MARCH 2004

CONTENTS

Balance Sheet	3
Income & Expenditure Statement	4
Income & Expenditure Statement – Fundraising	5
Notes to and forming part of the Financial Statements	6
Statement by Committee	8
Auditors Report	9

ZONTA CLUB OF BRISBANE EAST INC
BALANCE SHEET
AS AT 31 MARCH 2004

	Notes	2004 \$	2003 \$
CURRENT ASSETS			
Cash	2	<u>19,091.84</u>	<u>16,377.94</u>
		19,091.84	16,377.94
NON CURRENT ASSETS			
Property, Plant & Equipment	3	<u>20.00</u>	<u>37.50</u>
		20.00	37.50
TOTAL ASSETS		<u>19,111.84</u>	<u>16,415.44</u>
CURRENT LIABILITIES			
		<u>-</u>	<u>-</u>
TOTAL LIABILITIES		<u>-</u>	<u>-</u>
NET ASSETS		<u>19,111.84</u>	<u>16,415.44</u>
ASSOCIATION FUNDS			
Accumulated Funds	4	<u><u>19,111.84</u></u>	<u><u>16,415.44</u></u>

ZONTA CLUB OF BRISBANE EAST INC
INCOME & EXPENDITURE STATEMENT
AS AT 31 MARCH 2004

	2004	2003
	\$	\$
INCOME		
Badges	-	10.00
Donations	-	191.00
Dinner Meeting - Monthly	5,058.00	5,142.50
Dinner Raffle	377.00	513.00
Fundraising - Surplus	3,782.37	1,378.84
Interest Received	76.25	67.25
Membership Fees	2,210.00	3,740.00
	<u>11,503.62</u>	<u>11,042.59</u>
EXPENSES		
Attendance Gifts	-	35.00
Audit Fees	385.00	385.00
Badges	40.50	53.35
Bank Charges	36.10	18.30
Bankcard Charges	68.10	45.54
Depreciation	17.50	17.50
District Dues	600.00	950.00
Gifts & Flowers	63.00	62.50
International Fees & Dues	1,574.46	2,289.96
Licenses, Registration & Fees	33.10	32.40
Meeting Costs	4,667.50	4,987.40
Postage & Stationery	155.20	164.40
Printing	-	44.20
Raffle Prizes	-	11.00
	<u>7,640.46</u>	<u>9,096.55</u>
SURPLUS/(DEFICIT)	<u>3,863.16</u>	<u>1,946.04</u>

ZONTA CLUB OF BRISBANE EAST INC
INCOME & EXPENDITURE STATEMENT
FUNDRAISING SUMMARY
AS AT 31 MARCH 2004

	2004	2003
	\$	\$
INCOME		
Art Day	70.00	-
Bag Sales	6.00	-
Crazy Whist	708.00	
Donation	324.50	-
Entertainment Books	2,205.00	2,200.00
Film Night	663.00	-
Fundraysia Slice Drive	-	1,649.20
Interest Received	110.62	108.52
Towel Sales	208.00	721.00
Car Rally	2,124.05	825.00
Refund - Rose Fund	-	94.62
Wine Sales	155.00	-
Boggo Road Jail	-	560.00
	<u>6,574.17</u>	<u>6,158.34</u>
EXPENSES		
Boggo Road Jail	-	425.09
Bank Charges	8.50	32.70
Breast Cushion Materials	178.90	-
Crazy Whist	20.00	-
Entertainment Books	1,760.00	1,760.00
Car Rally	373.90	256.08
Fundraysia Slice Drive	-	1,283.70
Film Night	450.50	-
International Contributions	-	1,021.93
	<u>2,791.80</u>	<u>4,779.50</u>
SURPLUS/(DEFICIT)	<u><u>3,782.37</u></u>	<u><u>1,378.84</u></u>

ZONTA CLUB OF BRISBANE EAST INC.
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2004

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements are a general purpose financial report that have been prepared in accordance with Australian Accounting Standards, other mandatory professional reporting requirements, and the requirements of the Associations Incorporation Act (Qld). The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values or, except where stated current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the material accounting policies adopted in the preparation of the financial statements.

Income Tax

No income tax is payable as the Association is an exempt organisation under Section 50-10 of the Income Tax Assessment Act 1997.

Depreciation

Property, plant and equipment are brought to account at cost. Plant is depreciated on a straight line basis over 10 years.

Accumulated Funds

In the event of the winding up accumulated funds will not be distributed to members. The funds are to be distributed to another body incorporated with a similar constitution and objectives as that of the current Association. Otherwise the funds are to be returned to the relevant body which originally granted the funds to the Association.

ZONTA CLUB OF BRISBANE EAST INC.

STATEMENT BY COMMITTEE

We the committee of Zonta Club of Brisbane East Inc. state that in the opinion of the committee the accompanying financial statements:

- 1) Present fairly the financial position of Zonta Club of Brisbane East Inc. as at 31 March 2004.
- 2) Have been prepared and presented in accordance with Australian Accounting Standards, other mandatory professional reporting requirements, and the requirements of the Associations Incorporation Act (Qld).

PRESIDENT.....

A. B. Callander.....

TREASURER.....

K. Hendry.....

.....

.....

ZONTA CLUB OF BRISBANE EAST INC
NOTES TO AND FORMING PART OF THE FINANCIAL ACCOUNTS
AS AT 31 MARCH 2004

	2004	2003
	\$	\$
2. CASH		
Cash at Bank - General Account	5,693.47	5,664.82
Cash at Bank - Fundraising account	6,389.71	3,877.03
Interest Bearing Deposit - General	2,749.29	2,679.65
Interest Bearing Deposit - Fundraising	4,259.37	4,156.44
	<u>19,091.84</u>	<u>16,377.94</u>
3. PROPERTY, PLANT & EQUIPMENT		
Furniture & Fittings - at cost	175.00	175.00
Accumulated Depreciation	(155.00)	(137.50)
	<u>20.00</u>	<u>37.50</u>
4. ACCUMULATED FUNDS		
Balance 1 April	16,415.44	16,969.40
Surplus/(Deficit)	3,863.16	1,946.04
Distributions	(1,166.76)	(2,500.00)
	<u>19,111.84</u>	<u>16,415.44</u>
5. DISTRIBUTIONS		
The following distributions were approved and made out of the Fundraising Account to organisations:		
Alopeica Foundation	1,166.76	-
Balmoral State High School Scholarships		
- Angela Bayley	-	500.00
- Diana Secuya	-	500.00
Drought Relief	-	1,500.00
	<u>1,166.76</u>	<u>2,500.00</u>

ZONTA CLUB OF BRISBANE EAST INC.

AUDIT REPORT

Scope

I have audited the special purpose financial report of Zonta Club of Brisbane East Inc. for the year ended 31 March 2004 as set out on pages 3 to 7. The committee is responsible for the preparation and presentation of the financial report. I have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the association for the year ended 31 March 2004.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements and statutory requirements so as to present a view which is consistent with my understanding of the associations financial position, and the results of its operations.

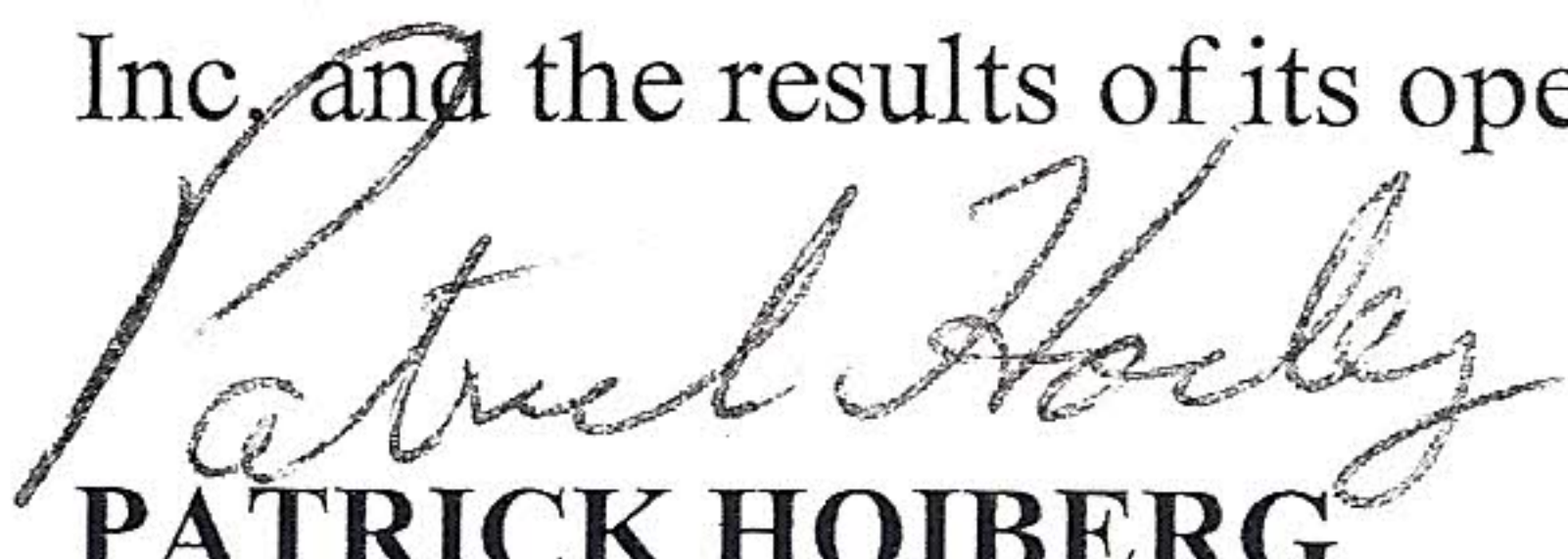
The audit opinion expressed in this report has been formed on the above basis.

Qualification

Various fundraising activities, particularly membership fees and dinner meetings, contribute a significant amount of revenue for the Zonta Club of Brisbane East Inc. The Zonta Club of Brisbane East Inc. has determined that it is impracticable to establish control of the collection of donations of cash prior to entry into its financial records. Accordingly, as the evidence available to me regarding revenue from this source was limited, our audit procedures with respect to cash donations had to be restricted to the amounts recorded in the financial records. In addition, donations of goods and services (for instance, hand towels) have not been accounted for in the financial statements. I am therefore unable to express an opinion whether donations received by the Zonta Club of Brisbane East Inc. are complete.

Audit Opinion

In my opinion, except for the effects on the financial report of such adjustments, if any, as might have been required had the limitation on our audit procedures referred to in the qualification paragraph not existed, the financial report presents fairly in accordance with applicable Accounting Standards, other mandatory professional reporting requirements and the requirements of the Associations Incorporation Act (Qld) as at 31 March 2004 the financial position of the Zonta Club of Brisbane East Inc. and the results of its operations.



PATRICK HOIBERG
CHARTERED ACCOUNTANT
REGISTERED COMPANY AUDITOR - 6298

Dated this 1st day of February 2006