



Zonta Club of
Brisbane East
Member of Zonta International

**ANNUAL REPORT
2012-2013
ZONTA CLUB OF BRISBANE EAST INC.**

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OBJECTIVES

The Zonta Club of Brisbane East Inc observes the following objectives which have been provided to all members.

Zonta International

The objectives of Zonta International are:

- To improve the legal, political, economic, educational, health and professional status of women at the global and local level through service and advocacy.
- To work for the advancement of understanding, goodwill and peace through a world fellowship of executives in business and the professions.
- To promote justice and universal respect for human rights and fundamental freedoms.
- To be united internationally to foster high ethical standards, to implement service programs, and to provide mutual support and fellowship for members who serve their communities, their nations, and the world.

CLUB PARTICULARS

Business particulars for the Zonta Club of Brisbane East Inc are:

Monthly Meetings:	2 nd Monday of each month excluding January
Current Venue:	Bulimba Library, Oxford Street, Bulimba
Board Meeting:	2 nd Monday following monthly Club meeting
Postal Address:	GPO Box 3060, Brisbane, Queensland, 4001
Banking Facilities:	Bank of Queensland Limited
Charter Details:	Sponsored by the Zonta Club of Brisbane Inc Chartered on 13 March 1989 Charter No: 1235

Auditor:

Incorporation: Incorporated under the *Associations Incorporation Act 1981* and the *Associations Incorporation Regulation 1999*
Incorporation Number IA06124

ABN Registered: 36 906 783 906 from 1 November 1999

MEMBERSHIP LIST
as at 31 March 2013

Charter Members

Denise Conroy

Beverley Farley OAM

Members Admitted Post Charter

Mel Ablitt

Jill Hedley

Lynn Callander

MaryAnn Hill

Bronwyn Campbell

Irene Kinder

Margaret Casey

Ros Kinder

Beulah Castan

Heather Mildwaters

Jo Diessel

Lyn Papa

PRESIDENT'S REPORT

This has been an interesting year for the Zonta Club of Brisbane East.

For some time we have been simply continuing with our established projects and activities. We have continued to support the scholarship winners from Balmoral High School and to make and supply breast cushions to the Mater Hospital and the PA Outpatients Department as well as meeting other requests. In addition, we have supported victims of domestic violence who have sought refuge at Madonna House and are embarking on a new start by providing exit packs of kitchen equipment.

In February we participated in a planning session led by consultant Sue Shaw. As a result, we formulated a Strategic Plan to guide and inform our future activities.

Consequently we have decided not only to continue our current projects, but to also adopt several new ones. These include plans to support 16 Days of Activism in November; support for The Dress for Success Program; Support for ATSI Women's Legal and Advocacy Service and the establishment of a bursary for a student of Yeronga State High who is a migrant/refugee.

The award to the Balmoral State High School student is to be named The Beverley Farley Zonta Scholarship in recognition of a Charter Member of Brisbane East who is also a former principal of Balmoral High.

As always, projects need to be funded and we need to look to ways and means of fundraising. Thanks in particular to the past hard work of Heather Mildwaters and Denise Conroy and the support of the membership. Sadly, this year's Antiques Fair has had to be cancelled and it is obvious that other means of raising funds must be found.

A clear message from the Area Meeting was that organisations such as Zonta must meet the challenges posed by a changing society. New and innovative ways of raising funds must be found. Fortunately we are off to a positive start thanks to Irene Kinder and our Blue Illusion Fashion Event.

Our dedicated long term members have remained faithful to Zonta and we are pleased to welcome Kerstin Liebchen-Meades to our club. Although our club membership remains small in number, we are moving in a positive direction. An indication of the strength of our membership was that, of all the clubs in Areas 1 and 3, Brisbane East had the highest proportion of its members attend the area meeting in April.

In the last few months we have taken several positive steps towards re-energising our club, including formulating a Strategic Plan, adopting processes for proposing and adopting projects and restructuring our meeting procedures.

In conclusion, I would like to thank all members for their support over the last two years and wish the incoming Board under Ros Kinder's leadership every success in our quest to Advance the Status of Women.

Jill Hedley

ATTENDANCE REPORT

This past twelve months the Club has met at Bulimba Library and on occasions when the Library has not been available at the Easts Rugby League Club at Coorparoo.

When meeting at the Bulimba Library Irene has kindly catered for each meeting with the cost then shared amongst those present. This is much appreciated by members and we recognise the effort Irene goes to each month to ensure we are all well fed and provide variety in the food she prepares.

At our March 2013 Dinner Meeting we welcomed special guests – District 22 Governor, Judith Anderson and Area 3 Director, Amena Reza as well as one of our Balmoral State High School bursary recipients, Kaitlyn Sichter and her mother, Natasha.

We also welcomed a prospective member, Kerstin Liebchen-Meades, to our February and March Meetings as well as welcoming back at our December meeting a former member, MaryAnn Hill, who is currently a member of the Zonta London 11 Club.

Denise Conroy represented the Club at the 61st Zonta International Convention in Turino, Italy in July 2012.

The Annual Area 3 Meeting was combined with Area 1 Clubs and held in March 2013. Our Club representatives were Jill Hedley, Denise Conroy, Mel Ablitt, Irene Kinder and Ros Kinder.

The Register of Attendance of members at our monthly Dinner Meetings is attached.

It is disappointing that at some meetings our attendance was quite low; however it is recognised that our members are all busy and some now have a much greater distance to travel. Of particular concern was that in July we had so many members absent that we lacked a quorum for a meeting.

Our ability to attend meetings and particularly arrive by 6.30pm has been considered by the current Board and a proposal been accepted to trial a change in our Dinner Meeting format with the formal meeting now commencing at 7.00 pm – this should allow members a bit more time for their travel.

Congratulations to those members who achieved a 100% attendance record for this year – Jill Hedley, Denise Conroy and Irene Kinder:

Attendance 2012-2013

NAME	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	%
Mel Ablitt	Y	Y	Y	AP	Y	Y	Y	AP	Y	N/A	Y	Y	81.8%
Lynn Callander	Y	Y	Y	Y	Y	Y	Y	Y	Y	N/A	AP	Y	90.9%
Bronwyn Campbell	Y	Y	Y	Y	AP	Y	AP	Y	Y	N/A	Y	Y	81.8%
Margaret Casey	AP	AP	AP	AP	AP	AP	Y	AP	Y	N/A	AP	AP	18.2%
Beulah Casten	AP	AP	AP	AP	AP	AP	AP	AP	AP	N/A	AP	AP	0%
Denise Conroy	Y	Y	Y	Conv	Y	Y	Y	Y	Y	N/A	Y	Y	100%
Jo Diesel	Y	Y	AP	AP	Y	Y	Y	Y	Y	N/A	Y	AP	72.7%
Bev Farley	Y	Y	AP	AP	Y	Y	Y	Y	AP	N/A	Y	Y	72.7%
Jill Hedley	Y	Y	Y	Y	Y	Y	Y	Y	Y	N/A	Y	Y	100%
Irene Kinder	Y	Y	Y	Y	Y	Y	Y	Y	Y	N/A	Y	Y	100%
Ros Kinder	Y	AP	Y	AP	AP	AP	Y	Y	Y	N/A	Y	Y	63.6%
Heather Mildwaters	Y	Y	AP	Y	Y	AP	AP	Y	AP	N/A	Y	AP	54.5%
Lyn Papa	Y	Y	Y	AP	Y	AP	AP	Y	Y	N/A	AP	Y	63.6%
Total	11	10	8	5	9	8	9	10	10	Fellowship	9	9	
% Attendance	84.6	76.9	61.5	38.4	69.2	61.5	69.2	76.9	76.9		69.2	69.2	
Guests									Mary Ann Hill		Mary Ann Hill Kerstin Liebchen-Meades	DG, Judith Anderson AD, Amena Reza Kerstin Liebchen-Meades Kaitlyn Sichter Natasha Sichter	

FUNDRAISING & SERVICE

Although only small in numbers, our Cub has had yet another successful year with the continuation of our existing service projects and with fundraising even though we did not have a major fundraiser during the year.

Service Projects

a) Zonta Breast Care Cushions

Members continue to meet generally bi-monthly to stuff, sew and package our Zonta Breast Cushions which are then distributed to predominantly the Mater Private Hospital but also the Princess Alexandra Hospital as needs arise and we respond to ad hoc requests.

During the year over 700 cushions were made and delivered.

We thank Jo for hosting our working bees, Pat for cutting out the cushions, Jo's sisters who sew and stuff many of the cushions and our friends such as Maureen and Jan who come regularly to help us with this project. This support is invaluable.

During the year we have received many letters of thanks and donations from women who have received one of our cushions. To know they are of assistance to these women is very gratifying.

b) Balmoral State High School Bursaries

The Club continued with its project of awarding a scholarship to a Grade Twelve girl from Balmoral State High School to encourage and assist her to continue with further education. The scholarship provides financial support of \$500 per year over three years subject to continuing enrolment and satisfactory results.

The Club is now supporting three students with the students invited to a meeting early in each year to meet members and speak on the progress of their studies.

c) Support for Madonna House

The Club continued its support for the women staying at Madonna House. Our support included:

- Provision of Kits of household goods to assist the women leaving Madonna House to establish their own home;
- Christmas hampers for each of the women staying at Madonna House (6 families);
- Christmas gifts for the children of these women; and
- Gifts for the children to give their mother on Christmas Day.

Again the hampers and gifts were made possible by the generous donation of goods from members and friends, supplemented by funds from our Fundraising Account, and a very generous donation of chocolates from Nestle through David Kinder.

d) International Service Projects through Zonta International Foundation

The Club is committed to supporting the ZIF programs and at the end of the year when our Financial Accounts are audited will be forwarding one-third of the funds raised during the year to ZIF.

Fundraising

Our fundraising during this past year was limited with no major fundraiser held.

- Jill continued with the sale of the Entertainment Books.
- A Crazy Whist afternoon was held at Ros' home with the dollars raised to be credited to our Breast Cushion account. A donation was received on the day which was given specifically to be credited to our Breast Cushions account.

Future Activities

Following a Planning Session early in 2013, Club members were encouraged to propose service projects for the coming year. A number have been received and will be discussed at the April 2013 Dinner Meeting.

Fundraisers have also been proposed for the new Club year to boost our service account balance and allow the Club to continue with its existing projects and any new projects approved by the membership.

MEMBERSHIP

The end of each year always brings with it thoughts about continuation of membership in the Club and Zonta International.

Sadly, at the end of the last Club year one of our Charter Members, Bev Purcell, did not renew her membership. We thank Bev for her support of the Club during her years of membership. We have two remaining Charter Members – Bev Farley and Denise Conroy.

Our Club membership is relatively small and we all need to be active in seeking out new members and to seek out members from a diversity of areas.

We welcomed MaryAnn Hill to our December Meeting and MaryAnn requested a transfer from the Zonta Club of London II back to our Club. Those who knew MaryAnn were very excited about this as she was a very active member but were also sad to learn that she had accepted a position in Papua New Guinea and would be relocating to Port Moresby. MaryAnn will continue her membership of our Club and we are now looking at technology to determine if Skype can be used to include her in our meetings.

We also welcomed a prospective member Kerstin Liebchen-Meades to two of our meetings. Kerstin approached our District Governor and Lieutenant Governor seeking information about Zonta International and was referred through to us. Kerstin has submitted an application for membership and we anticipate she will be inducted as a member early in our new year.

A number of promotional products have been developed for Club members to use and distribute to gain interest in our Club and potentially encourage new members to seek out more information about us with the intention of joining our Club.

2014 is the 25th Anniversary of our Club receiving its Charter from Zonta International. We should all be striving to build our membership back at least to the level it was on 13 March 1989.

NOMINATING COMMITTEE REPORT

The Nominating Committee is charged with the role of presenting to the Club a Slate of Candidates for the coming Zonta year (2013-2014).

In preparing this Slate, the Committee took into consideration previous positions held by Club Members and opportunities for future development. We also had in mind the outcomes of our Planning Meeting in February and the Draft Club Strategic Plan and the future directions of the Club.

Contact was made with individual Club members to determine their willingness to accept a position for 2013 and we have pleasure in presenting to you the following Slate:

President:	Ros Kinder
Vice President:	Jo Diessel
Secretary (Correspondence & Minute):	Bronwyn Campbell
Treasurer:	Irene Kinder
Directors:	Mel Ablitt (2nd Year) Beulah Castan (1st Year)

Further nominations will be called for at the Meeting and any Club member can nominate.

The installation of the 2013-2014 Board will take place at our AGM with the Board taking office from the commencement of the Zonta year on 1 June 2013.

Bev Farley
Jo Diessel
Bronwyn Campbell

PUBLIC RELATIONS & COMMUNICATIONS

The Club has not generated much publicity this year; however Ros and Irene have been active in developing low cost promotional products for members to use to encourage greater interest in our Club and which we can distribute at our Fundraising events during the year.

Products developed to date include:

- An A3 Poster describing the Club and its various projects;
- A Business Card sized handout promoting Zonta and current projects;
- Bookmarks promoting the Club; and
- A Club Brochure

All of these products have our contact details printed on them.

The Club Newsletter, "East-enders", was also revived in March and hopefully will again become a monthly feature. Members are encouraged to consider suitable articles for the Newsletter each month.

The Newsletter is emailed to all members, posted on our Club website and emailed to the District 22 Governor, Lieutenant Governor, Area 3 Director and all Clubs in Areas 1 and 3.

Thanks to Mel, the Club also now has a Facebook account. The address for this is:

<https://www.facebook.com/pages/Zonta-Club-of-Brisbane-East-Inc/370643663012690>

Facebook is a very good medium for promoting our Club, particularly our events, to our friends. Members are encouraged if they have a Facebook account, or they have friends with one, to ask them to "Like" our page so that they receive any updates posted on it and can then forward the information through their networks.

The Club also has its Club page on our District 22 website:

<http://brisbaneeast.zontadistrict22.org>

This page is updated by Ros who adds reports on our various activities and our Newsletters.

All of our members are registered for the District website and are encouraged to use it. Many maybe have forgotten their username or password. If this is the case, please see Ros who can help you.

The Club also has a generic email account through our District website:

brisbaneeast@zontadistrict22.org

Use of this generic email address protects the privacy of our individual email addresses.

TREASURER'S REPORT

For this year, we made an overall deficit of \$3,333.25.

This was, in part, due to donations that were made during the year from the Fundraising Account.

We made donations to 3 recipients of the scholarship who attended Balmoral State High School. Two of these students, Zenia Wood and Kaitlyn Sichtler had received \$500 each in the previous year. The third recipient, Renee Cunningham, received the scholarship of \$500 for the first time this year.

In addition, we supplied Starter Kits to Madonna House which cost us \$643.50.

We also supplied toys and other items to Madonna House which cost us \$449.92.

Our sources of fundraising this year have been from:

- Crazy Whist function \$612.00
- Entertainment Books \$130.00

Our General Account has made a deficit of \$2,734.53. This is mainly due to the Audit Fee paid of \$1,280.00 which was for 2 years and the Facilitator fee paid of \$500.00. As there are still funds in our bank account, we have decided to reduce our membership fees for the 2014 year from \$170 to \$150. We still have sufficient funds in the account to cover expenses for the next few years.

Lyn Papa
Treasurer



Zonta Club of
Brisbane East
Member of Zonta International

AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2013

ZONTA CLUB OF BRISBANE EAST INC
FOR THE YEAR ENDED 31 MARCH 2013
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ZONTA CLUB OF BRISBANE EAST INC
BALANCE SHEET
AS AT 31 MARCH 2013

	Notes	2013	2012
CURRENT ASSETS			
Cash	2	<u>35,147.97</u>	<u>38,481.22</u>
		<u>35,147.97</u>	<u>38,481.22</u>
NON CURRENT ASSETS			
Property, Plant & Equipment	3	<u>0.00</u>	<u>0.00</u>
		<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		<u>35,147.97</u>	<u>38,481.22</u>
CURRENT LIABILITIES			
		<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		<u>0.00</u>	<u>0.00</u>
NET ASSETS		<u>35,147.97</u>	<u>38,481.22</u>
ASSOCIATION FUNDS			
Accumulated Funds	4	<u>35,147.97</u>	<u>38,481.22</u>

**ZONTA CLUB OF BRISBANE EAST INC
INCOME & EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 MARCH 2013**

	Notes	2013	2012
INCOME			
Dinner Meetings		100.00	520.00
Interest Received		9.24	10.87
Membership Fees		<u>1,130.00</u>	<u>3,350.00</u>
		<u>1,239.24</u>	<u>3,880.87</u>
EXPENSES			
Auditors Fee		1,280.00	0.00
Badges		0.00	43.65
Banner		0.00	159.45
BBQ Purchase		0.00	122.00
District dues		455.00	360.00
Donation		0.00	300.00
Donation - Conference		0.00	129.00
Facilitator		500.00	0.00
Fellowship		0.00	92.89
Flowers		253.50	165.00
International Fees & Dues		1,124.18	994.82
Licenses, Registrations & Fees		86.90	0.00
Meeting Costs		186.99	543.56
Photocopying		57.20	0.00
Post Office Box Rental		0.00	639.00
Postage		0.00	18.20
President's Pin		30.00	0.00
Printing		0.00	29.50
Raffle Ticket Purchase		0.00	44.00
Fundraising Deficit		<u>598.72</u>	<u>2,179.38</u>
		<u>4,572.49</u>	<u>5,820.45</u>
SURPLUS/(DEFICIT)		<u>-3,333.25</u>	<u>-1,939.58</u>

**ZONTA CLUB OF BRISBANE EAST INC
INCOME & EXPENDITURE STATEMENT
FUNDRAISING SUMMARY
FOR THE YEAR ENDED 31 MARCH 2013**

	Notes	2013	2012
INCOME			
Antique Fair		720.00	0.00
Crazy Whist		512.00	0.00
Donation		814.00	110.00
Entertainment Books		650.00	780.00
Interest Received		1,180.80	1,378.24
Sale of Breast Cushion stuffing		1,293.30	1,655.90
Valuation Day		0.00	424.45
Wine & Cheese Function		0.00	0.00
		<u>5,270.10</u>	<u>4,348.59</u>
EXPENSES			
Antique Fair		510.06	0.00
Breast Cushion Materials		326.94	449.23
Breast Cushion Stuffing		1,918.40	1,687.40
Donations		449.92	0.00
Entertainment Books		520.00	520.00
Flood Donation		0.00	1,000.00
Postage		0.00	18.00
Scholarships		1,500.00	1,500.00
Starter Kits		643.50	466.75
Valuation Day		0.00	286.59
Zonta International		0.00	600.00
		<u>5,868.82</u>	<u>6,527.97</u>
SURPLUS/(DEFICIT)		<u>-598.72</u>	<u>-2,179.38</u>

ZONTA CLUB OF BRISBANE EAST INC
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements are a general purpose financial report that have been prepared in accordance with the Australian Accounting Standards, other mandatory professional reporting requirements, and the requirements of the Associations Incorporations Act (Qld). The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for the assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the material accounting policies adopted in the preparation of the financial statements.

Income Tax

No income tax is payable as the Association is an exempt organisation under the Income Tax Act.

Depreciation

Property, plant and equipment are brought to account at cost. Plant is depreciated on a straight line basis over 20 years.

Accumulated Funds

In the event of the winding up of the Association, accumulated funds will not be distributed to members. The funds are to be distributed to another body incorporated with a similar constitution and objectives as that of the current Association. Otherwise the funds are to be returned to the relevant body which originally granted the funds to the Association.

ZONTA CLUB OF BRISBANE EAST INC
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 MARCH 2013

2. CASH	2013	2012
Cash at Bank - General Account	5,375.90	8,110.43
Premier Investment Account	21,166.01	20,000.00
Cash at Bank - Fundraising Account	<u>8,606.06</u>	<u>10,370.79</u>
	<u>35,147.97</u>	<u>38,481.22</u>

3. PROPERTY, PLANT & EQUIPMENT

Furniture & Fittings - at cost	175.00	175.00
Accumulated Depreciation	<u>-175.00</u>	<u>-175.00</u>
	<u>0.00</u>	<u>0.00</u>

4. ACCUMULATED FUNDS

Opening Balance 1 April	38,481.22	40,420.80
Surplus/(Deficit)	<u>-3,333.25</u>	<u>-1,939.58</u>
Closing Balance 31 March	<u>35,147.97</u>	<u>38,481.22</u>

5. DISTRIBUTIONS

The following disributions were approved and made out of the fundraisiing account to organistiaon:

Zenia Wood	500.00	500.00
Rebecca Harris	0.00	500.00
Renee Cuningham	500.00	0.00
Kaitlyn Sichter	<u>500.00</u>	<u>500.00</u>
	<u>1,500.00</u>	<u>1,500.00</u>


**ZONTA CLUB OF BRISBANE EAST INC
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013**

We the committee for the Zonta Club of Brisbane East Inc state that in the opinion of the committee the accompanying financial statements:

1. Present fairly the financial position of the Zonta Club of Brisbane East Inc as at 31 March 2013.
2. Have been prepared and presented in accordance with Australian accounting Standards , other mandatory professional reporting requirements, and the requirements of the Associations Incorporation Act (Qld).



President - Jill Hedley



Treasurer - Lyn Papa



Secretary - Jacqueline Diessel

ZONTA CLUB OF BRISBANE EAST INC

AUDIT REPORT

Scope

I have audited the special purpose financial report of the Zonta Club of Brisbane East Inc. for the year ended 31 March 2013 as set out on pages 3 to 8. The committee is responsible for the preparation and presentation of the financial report. I have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the association for the year ended 31 March 2013.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly and in accordance with Accounting Standards and other mandatory professional reporting requirements and statutory requirements so as to present a view which is consistent with my understanding of the association's financial position, and the results of its operation.

The audit opinion expressed in this report has been formed on the above basis.

Qualifications

Various fundraising activities, particularly membership fees and dinner meetings contribute a significant amount of the revenue for the Zonta Club of Brisbane East Inc. The Zonta Club of Brisbane East Inc. has determined that it is impracticable to establish control of the collection of donations of cash prior to entry into its financial records. Accordingly, as the evidence available to me regarding revenue from this source was limited, our audit procedures with respect to cash donations have to be restricted to the amounts recorded in the financial records. In addition, donations of goods and services have not been accounted for in the financial statements. I am therefore unable to express an opinion whether donations received by the Zonta Club of Brisbane East Inc are complete.

Audit Opinion

In my opinion, except for the effects on the financial report of such adjustments, if any, as might have been required had the limitations on our audit procedures referred to in the

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qualification paragraph not existed, the financial report presents fairly in accordance with applicable Accounting Standards, other mandatory professional reporting requirements and the requirements of the Associations Incorporation Act (Qld) as at 31 March 2013 the financial position of the Zonta Club of Brisbane East Inc. and the results of its operations.



Michael Burrige BCom

Dated: 12.5.13