



Zonta Club of
Brisbane East
Member of Zonta International

**ANNUAL REPORT
2010-2011
ZONTA CLUB OF BRISBANE EAST INC.**

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OBJECTIVES

The Zonta Club of Brisbane East Inc observes the following objectives which have been copied and distributed to all members in their membership manual.

Zonta International

The aims and objectives of Zonta International are:

- To improve the legal, political, economic, educational, health and professional status of women through service and advocacy
- To work for the advancement of understanding goodwill and peace through a world fellowship of executives in business and the professions.
- To promote justice and universal respect for human rights and fundamental freedoms.
- To be united internationally to foster high ethical standards, to implement service programs and to provide mutual support and fellowship for members who serve their communities, their nations and the world.

Zonta Club of Brisbane East Inc

The objectives of the Zonta Club of Brisbane East Inc are:

- To stimulate the desire of each member to be of service
- To promote good fellowship as an opportunity for service
- To quicken the interest of each member in the welfare of the local community and to cooperate with others in its civic, social, commercial and industrial development.

CLUB PARTICULARS

Business particulars for the Zonta Club of Brisbane East Inc are:

Monthly Meetings:	Second Monday of each month excluding January
Venue:	Pineapple Hotel, Woolloongabba
Board Meetings:	Sundays prior to Breast Cushion sessions
Postal Address:	GPO Box 3060, Brisbane, Q., 4001
Web Address:	http://brisbaneeast@zontadistrict22.org
Email:	brisbaneeast@zontadistrict22.org
Banking Facilities:	Bank of Queensland Limited
Charter Details:	Sponsored by the Zonta Club of Brisbane Inc Chartered on 13 March 1989
Auditor:	Denys Edwards, BBus (Accounting) FCPA
Incorporation:	Incorporated under the Associations Incorporation Act of Queensland

MEMBERSHIP LIST

as at 31 March 2011

Officers & Directors

President:	Jo Diessel
Vice-President:	Judy Scotney
Secretary:	Bronwyn Campbell
Treasurer:	Jill Hedley/Lyn Papa from February 2011
Directors:	Lynn Callander
	Lyn Papa

MEMBERSHIP LIST

Charter Members:

Denise Conroy	Bev Farley OAM
Bev Purcell	

Members Admitted Post Charter:

Lynn Callander	Jill Hedley
Bronwyn Campbell	Ros Kinder
Beulah Castan	Heather Mildwaters
Margaret Casey	Lyn Papa
Jo Diessel	Judy Scotney
Christine Goodfellow	

PRESIDENT'S REPORT

In 2010 and 2011 members of the Brisbane East Zonta Club shared fellowship, ran successful fundraising, participated in Zonta district and international activities, and were involved in service.

Monthly meetings were initially continued at the homes of two of our members. Board meetings were conducted also at the homes of these two members. The Club has recently met at the Pineapple Hotel, Woollongabba as a more permanent venue.

Unfortunately one of our major fundraising activities, the Antique Fair was not undertaken in 2010 due to the travel plans of our organiser. In July 2011 a Valuation Day will be held at Heather's Ipswich Antique Centre. The Club will also run a sausage sizzle on the day.

The club met regularly on Sunday mornings to sew, stuff and wrap breast cushions for women recovering from breast cancer treatment and surgery. Our fellow Logan Zontians also joined us on these Sunday mornings. Our work was also assisted by a group of volunteers who met monthly to supplement our work. This work continues as a major project for our Club.

Generally we completed 100 to 120 breast cushions every second month, with all of these being required for patients. Breast cushions were provided to a range of hospitals, as well as supplying fully one of our major hospitals, the Mater Private. The fact that so many cushions are required on a regular basis is a salutary reminder of the very real issues so many of our contemporaries are facing with breast cancer.

In November 2010 our second successful wine and cheese afternoon was held to raise funds for our breast cushion efforts. Bronwyn and Greg hosted this event in their wonderful unit and our many thanks to them both for their generosity and support. Our many thanks also to Robyn who, once again coordinated sponsorship and delivered a demonstration on a selection of cheeses.

This year we have started a new project to support women who are the victims of domestic violence. The Club provided six starter kits to Madonna House. The starter kits comprise items such as saucepans, cutlery, dinner sets, linen etc and are used to assist women moving from the Refuge to independent accommodation.

Members attended the area conference held at Tambourine Mountain in March this year.

During the year, we provide a scholarship for the tertiary studies of a successful senior student of Balmoral State High School. Our 2008 winner, Kaitlyn Walker has successfully completed her second year of tertiary studies and our 2009 winner, Rebecca Harris has completed her first year studies. Kaitlyn is undertaking a Bachelor of Exercise and Sports Science and Rebecca is studying a Bachelor of Digital Television Production. Zenia Wood, the 2010 winner has commenced study at the University of Queensland.

Our challenge for the coming year still remains our membership numbers and attracting new members to our club. I am sure with the strength, skill and commitment of our members we will resolve this challenge.

Jo Diessel

ATTENDANCE REPORT

The attached Table shows our attendance at Dinner meetings throughout this past year. This year we have halved the number of members with 100% attendance – only Bronwyn Campbell and Jill Hedley. I missed only one meeting and Lynn Callander missed two meetings.

Our attendance as a percentage of our membership has decreased unfortunately this year with only two occasions being over 60%.

Because our membership is low we are in a situation where we need to make our meetings attractive to potential members and guest speakers.

Heather has continued to recognise members birthdays with the customary “bottle” and we continue to have reports from members who have attended conferences and those who are fortunate enough to have interesting travels. However, I will continue to recommend that the Club develop a program where our meetings are a mix of fun/fellowship, meetings where we increase our knowledge of Zonta and meetings and where we have guest speakers. We could also consider reintroducing a session over dinner each night where we each do a profile on ourselves – this is always interesting and a great way to get to know each other just that bit better.

Beverley Farley
Attendance Officer

Attendance 2010-2011

NAME	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR		%
Lynn Callander	AP	Y	Y	Y	Y	Y	AP	Y	Y	N/A	Y	Y	9	82%
Bronwyn Campbell	Y	Y	Y	Y	Y	Y	Y	Y	Y	N/A	Y	Y	11	100%
Margaret Casey	AP	AP	AP	AP	AP	AP	AP	AP	AP	N/A	Y	AP	1	9%
BeulahCasten	AP	AP	AP	AP	AP	AP	AP	AP	Y	N/A	Y	AP	2	18%
Denise Conroy	Y	Y	AP	AP	AP	Y	Y	Y	Y	N/A	Y	Y	8	73%
Jo Diesel	Y	AP	Y	AP	Y	AP	Y	AP	Y	N/A	Y	AP	6	54%
Bev Farley	Y	Y	Y	Y	Y	Y	AP	Y	Y	N/A	Y	Y	10	91%
Christine Goodfellow	AP	AP	AP	AP	AP	AP	AP	AP	AP	N/A	AP	AP	0	0%
Jill Hedley	Y	Y	Y	Y	Y	Y	Y	Y	Y	N/A	Y	Y	11	100%
Ros Kinder	Y	Y	Y	Y	AP	Y	AP	Y	AP	N/A	AP	Y	7	64%
Heather Mildwaters	Y	Y	Y	Y	AP	Y	Y	Y	AP	N/A	AP	Y	8	73%
Lyn Papa	AP	AP	Y	Y	Y	Y	AP	Y	Y	N/A	AP	Y	7	64%
Bev Purcell	Y	AP	AP	AP	AP	AP	AP	AP	AP	N/A	AP	AP	1	9%
Judy Scotney	AP	Y	AP	AP	AP	AP	Y	AP	AP	N/A	AP	AP	2	18%
Total	8	9	8	7	6	8	6	9	8		8	8		
% Attendance	57%	64%	57%	50%	53%	57%	53%	64%	57%		57%	57%		
Guests												Judith Trevan- Hawke Rebecca Harris		

SERVICE COMMITTEE REPORT

Chairman: Jo Diessel

Members: All Club Members

The making and distribution of Zonta Breast Care Cushions remains a major service activity of our Club. Club members join with members from the Zonta Club of Logan Inc each two months at the home of President Jo Diessel to make and assemble the cushions.

The cushions are distributed to the Mater Private and Logan Hospitals and we are in the fortunate position to be able to respond to urgent requests from other hospitals such as Green slopes, PAH and RBH.

On average 100 -120 cushions are finished and packed each two months. This could not be achieved without the wonderful support and assistance given to the Club by Pat who not only purchases the material at a discount for us but also cuts out the cushions and Michelle who make sure enough are sewn to keep us busy when we meet.

The Club continues to purchase the stuffing for the cushions at a discount price and on sells to other Clubs at cost.

This activity promotes fellowship between members and with the members of the Logan Club as well being a service to the women who receive the cushions as is evidenced by the donations and thank you letters the Club receives from recipients.

The other major service activity is our continuation of the scholarship to a Grade 12 student from Balmoral State High School as an encouragement to continue with tertiary education. Kaitlyn Walker, our 2008 winner, has received her third payment, Rebecca Harris, our 2009 winner her second payment and Zenia Wood our 2010 winner has received her first payment. The bursary is worth a total of \$1500 over three years for each winner.

The Club has taken on a new project in 2010 -2011 by providing starter kits to support women moving from a domestic violence refuge into accommodation.

During the year the Club forwarded a cheque for \$702 to the Zonta International Foundation being one-third of service funds raised the previous two years. District dues of \$270 were also paid.

The Club membership is small but all members contribute to the limit they can and whilst our service activities may not seem a lot they do make a difference to the women affected.

Although only small in numbers, our Club has had yet another successful year with the continuation of our existing service projects and with fundraising even though we did not have a major fundraiser during the year.

NOMINATING COMMITTEE

Chair: Bev Farley

Members: Heather Mildwaters, Beulah Castan

The Committee was elected at the February 2010 Dinner Meeting. Consideration was given to all Club Members regarding availability to undertake the additional duties of Board member and the requirements laid down in the Zonta International Rules.

The Committee presents the following slate of members who have indicated a willingness to take on the position assigned to their name:

President:	Jo Diessel
Vice-President:	Judy Scotney
Secretary:	Bronwyn Campbell
Treasurer:	Jill Hedley
Directors:	Lyn Callander Lyn Papa

The Committee thanks these members for their willingness to accept nomination for these positions.

The Slate was presented to the May 2010 Dinner Meeting. With no further nominations received from the Floor the above members were declared elected and will be installed at the June 2010 Dinner Meeting.

Bev Farley
Chairman

TREASURER'S REPORT



**AUDITED FINANCIAL
STATEMENTS FOR THE
YEAR ENDED
31 MARCH 2011**

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**ZONTA CLUB OF BRISBANE EAST INC.
FOR THE YEAR ENDED 31 MARCH 2011**

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ZONTA CLUB OF BRISBANE EAST INC
BALANCE SHEET
AS AT 31 MARCH 2011

	Notes	2011	2010
CURRENT ASSETS			
Cash	2	<u>40,420.80</u>	<u>42,981.78</u>
		<u>40,420.80</u>	<u>42,981.78</u>
NON CURRENT ASSETS			
Property, Plant & Equipment	3	<u>0.00</u>	<u>0.00</u>
		<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		<u>40,420.80</u>	<u>42,981.78</u>
CURRENT LIABILITIES			
		<u>0.00</u>	<u>0.00</u>
		<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		<u>0.00</u>	<u>0.00</u>
NET ASSETS		<u>40,420.80</u>	<u>42,981.78</u>
ASSOCIATION FUNDS			
Accumulated Funds	4	<u>40,420.80</u>	<u>42,981.78</u>

**ZONTA CLUB OF BRISBANE EAST INC
INCOME & EXPENDITURE STATEMENT
AS AT 31 MARCH 2011**

	Notes	2011	2010
INCOME			
Dinner Meetings		2,065.00	4,600.00
Dinner Raffle		0.00	0.00
Interest Received		1,429.82	1,040.45
Membership Fees		<u>2,040.00</u>	<u>1,870.00</u>
		<u>5,534.82</u>	<u>7,510.45</u>
EXPENSES			
Credit Card Fees		0.00	27.50
District dues		420.00	420.00
Fellowship		0.00	85.00
Flowers		193.00	0.00
Amelia Earhart Fund General		0.00	150.00
International Fees & Dues		1,099.78	1,357.10
Licenses, Registrations & Fees		41.00	40.00
Meeting Costs		2,146.00	4,294.00
Photocopying		26.40	0.00
Post Office Box Rental		0.00	197.00
President's Pin		0.00	30.00
Fundraising- Deficit		<u>4,169.62</u>	<u>2,336.67</u>
		<u>8,095.80</u>	<u>8,937.27</u>
SURPLUS/ (DEFICIT)		<u>-2,560.98</u>	<u>-1,426.82</u>

**ZONTA CLUB OF BRISBANE EAST INC
INCOME & EXPENDITURE STATEMENT
FUNDRAISING ACCOUNT
AS AT 31 MARCH 2011**

INCOME	Notes	2011	2010
Antique Fair		0.00	10,112.00
Breast Cushions		100.00	285.00
Entertainment Books		715.00	660.00
Interest Received		8.55	16.20
Sale of Breast Cushion Stuffing		1,312.20	0.00
Wine & Cheese Function		<u>1,465.00</u>	<u>1,125.60</u>
		<u>3,600.75</u>	<u>12,198.80</u>
EXPENSES			
Antique Fair		0.00	4,479.36
Breast Cushions Materials		842.82	2,103.11
Breast Cushions Stuffing		1,544.40	0.00
Entertainment Books		520.00	480.00
Scholarships		1,500.00	1,000.00
Starter Kits		883.15	0.00
Travel Grant		0.00	500.00
Wine & Cheese Function		180.00	58.00
Zonta International		<u>2,300.00</u>	<u>5,915.00</u>
		<u>7,770.37</u>	<u>14,535.47</u>
SURPLUS/(DEFICIT)		<u>-4,169.62</u>	<u>-2,336.67</u>

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		<u>7,770.37</u>	<u>14,535.47</u>
SURPLUS/(DEFICIT)		<u>-4,169.62</u>	<u>-2,336.67</u>

ZONTA CLUB OF BRISBANE EAST INC
NOTE TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements are a general purpose financial report that have been prepared in accordance with Australian Accounting Standards, other mandatory professional reporting requirements and the requirements of the Associations Incorporation Act (Qld). The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values or, except where stated current calculations of non-current assets. Cost is based on the full value of the consideration given in exchange for assets. The accounting policies have been consistently applied unless otherwise stated.

The following is a summary of the material accounting policies adopted in the preparation of the financial statements.

Income Tax

No income tax is payable as the Association is an exempt organization under Section 50-10 of the Income Tax Assessment Act 1997.

Depreciation

Property, plant and equipment are brought to account at cost. Plant is depreciated on a straight line basis over 10 years.

Accumulated Funds

In the event of the winding up accumulated funds will not be distributed to members. The funds are to be distributed to another body incorporated with a similar constitution and objectives as that of the current Association. Otherwise the funds are to be returned to the relevant body which originally granted the funds to the Association.

**ZONTA CLUB OF BRISBANE EAST INC
NOTES TO AND FORMING PART OF THE FINANCIAL
STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011**

	2011 \$	2010 \$
2. CASH		
Cash at Bank – General Account	7,870.63	7,679.41
Cash at Bank – Internet Banking Account	28,842.88	27,425.46
Cash at Bank – Fundraising Account	<u>3,707.29</u>	<u>7,876.91</u>
	<u>40,420.80</u>	<u>42,981.78</u>
3. PROPERTY, PLANT & EQUIPMENT		
Furniture & Fittings – at cost	175.00	175.00
Accumulated Depreciation	<u>(175.00)</u>	<u>(175.00)</u>
	<u>0.00</u>	<u>0.00</u>
4. ACCUMULATED FUNDS		
Balance 1 April	42,981.78	44,173.60
Surplus/ (Deficit)	<u>-2,560.98</u>	<u>-1,191.82</u>
	<u>40,420.80</u>	<u>42,981.78</u>
5. DISTRIBUTIONS		
The following distributions were approved and made out of the Fundraising Account to organizations:		
Balmoral State High School Scholarships		
Zenia Wood	500.00	0.00
Kaitlyn Walker	500.00	500.00
Rebecca Harris	<u>500.00</u>	<u>500.00</u>
	<u>1,500.00</u>	<u>1,000.00</u>

ZONTA CLUB OF BRISBANE EAST INC.

STATEMENT BY COMMITTEE

We the committee of the Zonta Club of Brisbane East Inc. state that in the opinion of the committee the accompanying financial statements:

1. Present fairly the financial position of the Zonta Club of Brisbane East Inc as at 31 March 2011
2. Have been prepared and presented in accordance with Australian Accounting Standards other mandatory professional reporting requirements and the requirements of the Associations Incorporation Act (Qld).

.....
Jacqueline Diessel, President

.....
Bronwyn Campbell, Secretary

.....
Lyn Papa, Treasurer

ZONTA CLUB OF BRISBANE EAST INC AUDIT REPORT

Scope

I have audited the special purpose financial report of the Zonta Club of Brisbane East Inc. for the year ended 31 March 2011 as set out on pages 3 to 8. The committee is responsible for the preparation and presentation of the financial report. I have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the association for the year ended 31 March 2011.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly and in accordance with Accounting Standards and other mandatory professional reporting requirements and statutory requirements so as to present a view which is consistent with my understanding of the association's financial position, and the results of its operation.

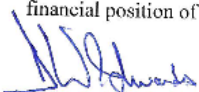
The audit opinion expressed in this report has been formed on the above basis.

Qualifications

Various fundraising activities, particularly membership fees and dinner meetings contribute a significant amount of the revenue for the Zonta Club of Brisbane East Inc. The Zonta Club of Brisbane East Inc. has determined that it is impracticable to establish control of the collection of donations of cash prior to entry into its financial records. Accordingly, as the evidence available to me regarding revenue from this source was limited, our audit procedures with respect to cash donations have to be restricted to the amounts recorded in the financial records. In addition, donations of goods and services have not been accounted for in the financial statements. I am therefore unable to express an opinion whether donations received by the Zonta Club of Brisbane East Inc are complete.

Audit Opinion

In my opinion, except for the effects on the financial report of such adjustments, if any, as might have been required had the limitations on our audit procedures referred to in the qualification paragraph not existed, the financial report presents fairly in accordance with applicable Accounting Standards, other mandatory professional reporting requirements and the requirements of the Associations Incorporation Act (Qld) as at 31 March 2011 the financial position of the Zonta Club of Brisbane East Inc. and the results of its operations.



Denys Edwards,
Bachelor of Business (Accounting); FCPA
3 April 2012